

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT
MINUTES OF THE MEETING

JUNE 20, 1975

The regularly scheduled monthly board meeting was held June 18, 1975, in the board room at the I.E.D. Office at 3194 Marine Drive, Astoria, Oregon.

Members Present:
O. W. Dimick, Chairman
Barbara Boelling

Members Absent:
James Borders
Jack Burkhart
Bruce Haskell
John Christie
Armas Johnson

Others Present:

Richard Knotts, Superintendent	Charles Dymond
George Long	E.D. Towler
Charlotte Davis	Marilyn Ball
Vern Sample	Wallace Green
Dave Phillips	

Due to the absence of a quorum of the board members tentative action will be taken at this meeting, with validation of this action to be done at the next meeting when a quorum of board members is present.

NO QUORUM PRESENT

The minutes of the May 21, 1975 meeting were presented to the board along with a copy of the "Certificate of Ballot Title" for the board's information.

MINUTES

The unpaid bills for May - June - July were presented to the board. Mrs. Davis explained the bills and answered all questions the board members asked. These aren't the complete list of closing bills for this fiscal year yet. It was moved by Barbara Boelling and seconded by O.W. Dimick that these bills be paid. Motion carried.

UNPAID BILLS

Mrs. Davis then presented the monthly financial report to the board. She stated that \$106,000.00 is billed to the districts and is coming in. We are well within the amount that was budgeted for this year. The I.E.D. hasn't had to borrow any money to operate on for two years.

FINANCIAL REPORT

Mr. Knotts presented the "Resolution of Transfer of Funding Authority" to the board. He read this resolution and explained it in detail to those present. Barbara Boelling moved that the "Resolution of Transfer of Funding Authority"

RESOLUTION OF TRANSFER
OF FUNDING AUTHORITY

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be adopted, with O. W. Dimick seconding this motion. The motion carried by unanimous approval of those present. This motion will be validated at the next meeting that a quorum of board members is present.

Mr. Knotts discussed the contract for the auditor. It was decided that the auditing firm of Yergen and Meyer will be awarded the contract for the 1974-75 audit. The superintendent and the bookkeeper will work with the auditors and keep the audit price down as much as possible. Barbara Boelling moved that the I.E.D. continue with the auditing firm of Yergen and Meyer with O.W. Dimick seconding this motion. Motion carried.

The annual "Housekeeping" resolution was presented to the board. This resolution sets the statutory borrowing limit at \$75,000.00, designates the Daily Astorian as the official newspaper, sets the monthly meeting dates and time, names the official depositories of the I.E.D. funds, and names the superintendent as the budget officer of the district. This resolution was adopted by the board with a motion from Barbara Boelling and a second from O.W. Dimick.

Mr. Knotts then asked for the adoption of alternate resolutions as follows: (a) Approving the appropriations and declaring a levy assuming that the election on July 8th is successful, (b) approving the appropriations and declaring a levy assuming that the election on July 8th is unsuccessful. The motion to adopt these resolutions and authorize the use of the one appropriate was made by Barbara Boelling and seconded by Mr. Dimick. Motion carried. This action was necessary because the board is not scheduled to meet again before the July 15th deadline for reporting levels to the assessor.

Since there weren't enough board members present at this meeting it was decided to re-organize the board for 1975-76 at the next regularly scheduled meeting.

Wallace Green, representing the Aetna Company's Driver Education Simulator presented to the board a detailed explanation of the Driver Training Simulator 20 and the Driver Training Simulator 80.

Vern Sample representing Duron Company's Driver Education Simulators then presented to the board an explanation and details of the Duron Company's Driver Training Simulators. He recommended the electronic version simulator L-200, which fits our needs in operation and maintenance.

TRANSFER OF FUNDING AUTHORITY (cont.)

1974-75 AUDIT

ANNUAL HOUSEKEEPING RESOLUTION

ALTERNATE RESOLUTIONS JULY 8th ELECTION

RE-ORGANIZATION OF BOARD FOR 1975-76

AETNA DRIVER TRAINING SIMULATOR

DURON COMPANY DRIVER TRAINING SIMULATOR

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Both men answered all questions presented to them. A lengthy discussion followed each presentation. A motion was made by Mrs. Boelling and seconded by Mr. Dimick to advertise for bids on this simulator. Motion carried.

Mr. Dymond then reported on the C.E.T.A. Project financed by C.E.T.A. but under I.E.D. supervision. Mr. Dimick suggested sending the two plans with two page cover letters to each board member for their approval.

The meeting was adjourned at 10:40 P.M.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

MOTION TO ADVERTISE
FOR BIDS ON SIMULATOR

C.E.T.A. PROJECT

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

May 21, 1975

The regularly scheduled meeting of the Clatsop County Intermediate Education District Board was held May 21, 1975 at 8:00 P.M. in the Board room at the I. E. D. office at 3194 Marine Drive.

MEMBERS PRESENT:

O. W. Dimick, Chairman
James Borders, Vice-chairman
Bruce Haskell
John Christi
Barbara Boelling

MEMBERS ABSENT:

Jack Burkhart ✓
Armas Johnson ✓

OTHERS PRESENT:

Richard Knotts	George Long
Charles Dymond	Charles Kraus
Roger Schoenborn	E. T. Towler
Marilyn Ball	

The minutes of the previous meeting of April 23, 1975, were approved as presented to the board with a motion from John Christi and a second from Barbara Boelling.

The unpaid bills for April and May were presented to the board. It was moved by Bruce Haskell and seconded by James Borders that these bills be paid, motion carried.

The monthly financial report dated April 30, 1975 was presented to the board. Mr. Knotts stated that the I. E. D. is in a very good financial situation. It was moved by Bruce Haskell and seconded by James Borders to accept this financial report. All were in favor and the motion carried unanimously.

Mr. Knotts then discussed the upcoming hearing to be held on the unemployment compensation paid to an I. E. D. teacher after that teacher reached the age of 65 and was retired under P.E.R.S. retirement rules.

Mr. Knotts reported on the activities of the I. E. D. to install a fire/burglar alarm system. Police Chief John West of Seaside will inspect the main building as will a representative from Hauer's Cyclery. Both of these gentlemen will then make recommendations to the Superintendent, who will in turn report to the board. (Police Chief Paetow of Astoria was also contacted). Separate job orders will be made for the main building and the Area Vocational Center.

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Minutes of the Meeting
May 21, 1975

The Superintendent then reported in the Drivers Education program for Clatsop County. Members of the I.E.D. board and Mr. Knotts will journey to the Beaverton Public School to inspect their driver education simulator and their driver education program.

Effective at the present time, the driver education endorsement is not available without certification. With this in mind, James Dickson, presently teaching at Astoria High School, was chosen by the I.E.D. to serve in the capacity of driver education instructor. His hiring was discussed and subject to another meeting with him by the Superintendent and another I.E.D. Staff member, his contract will be approved for the 1975-76 School Year in the amount of 10,345.09. Bruce Haskell made this motion which was seconded by John Christi, that his contract be approved and he be placed on the proper step on the pay schedule. All were in favor and motion carried.

Mr. Knotts reported on his recent trip to Washington D.C. Mr. Knotts is a member of the Governor's Advisory Council for the Career Ed. and was chosen to make this necessary trip to the capital of the United States.

A brief report was given on the two timber tax bills now before the House in Salem.

July 11th and 12th in Portland, a training workshop will be held for newly elected board members and board chairman. All who are interested in attending call the office and let Mrs. Ball know before July 1st.

A fact-finding seminar will be held May 31, 1975 at the Greenwood Inn in Beaverton. Pre-registration is requested.

It was moved by John Christi and seconded by James Borders to resubmit the I.E.D. budget to exceed the legal limitations the 6%. The majority was in favor of the re-submission with Bruce Haskell giving the only dissenting vote. Motion carried.

Since the Seaside School District's budget is to be voted on in June, it was moved by James Borders and seconded by Barbara Boelling that the July 8, 1975, date would be the date of the second I.E.D. election. Motion carried unanimously. Mr. Dimick then read the Resolution of the Second Election to the board.

The certification of the ballot title to be used in this election exceeding the 6% limitation was adopted by a motion by John Christi and a second by Barbara Boelling. Motion carried. The majority voted in favor, with Bruce Haskell casting the one negative vote.

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May 21, 1975

Next on the agenda were the staff reports. Mr. Dymond reported on the recent Region X meeting held in Seattle on the Co-Op Education. Mr. Kraus reported that Co-op Purchasing bids will be brought before the board at the July meeting this year. Mr Long reported on budgeting procedures and the application made for the Title VI funding. Mr. Schoenborn reported on the Parent-Member F.F.A. banquet to be held May 22, 1975 and recent student activities at the Area Center. One such recent student activity was the F.F.A student conducting of tours of farms for the Astoria Kindergarten students.

The annual I.E.D. Board and Superintendent's Conference will again be held in Sunriver on June 8, 9, and 10th. All planning to attend should notify the office so housing and transportation can be arranged.

Mr. Dimick gave a brief Legislative report to the board. He stated that the I.E.D. support has been much better in the last few months.

Mr. Knotts stated that he is still working on the auditing situation and requested that the board wait until the June meeting, at which time he will have more recommendations and information to take action on the auditing of the books for 1974-75.

Mr. Dimick suggested that the re-organization of the board be held at the June meeting this year.

The meeting eas adjourned at 9:45 P.M.

Respectfully submitted,

Marilyn Ball

Marilyn Ball
Recording Secretary

BOARD OF DIRECTORS

O. W. DIMICK, CHAIRMAN
JAMES BORDERS, VICE CHAIRMAN
BRUCE HASKELL
JOHN CHRISTIE
JACK BURKHART
ARMAS JOHNSON
BARBARA BOELLING

CLATSOP COUNTY
INTERMEDIATE EDUCATION DISTRICT

3194 MARINE DRIVE, ASTORIA, OREGON 97103
TELEPHONE 325-2862

RICHARD B. KNOTTS
SUPERINTENDENT

May 21, 1975

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

CERTIFICATION OF BALLOT TITLE

SECOND ELECTION

The following Ballot Title is hereby certified to be correct and acceptable for use in the Second Election to exceed the 6% scheduled to be held on July 8, 1975.

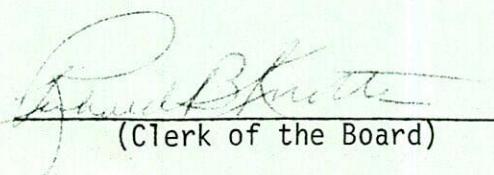
SUBMITTED TO THE QUALIFIED VOTERS OF THE
DISTRICT BY THE BOARD OF DIRECTORS

BUDGET LEVY EXCEEDING THE
SIX PERCENT LIMITATION

"Shall the District be authorized to exceed the 6% limitation by the sum of \$1,087,418.36 to fund the budget for the fiscal year 1975-76? The entire amount will be used to provide equalization for local school district budgets.

Adopted this 21st day of May, 1975 and made a matter of the minutes of record.

ATTEST:


(Clerk of the Board)

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT
RESOLUTION
SECOND ELECTION

DATE:

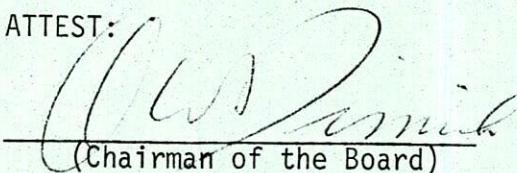
May 21, 1975

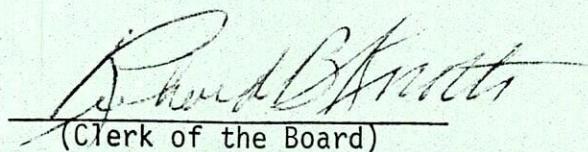
BE IT RESOLVED that the Board of Directors of the Clatsop County Intermediate Education District, Clatsop County, Oregon, hereby sets the date of July 8, 1975 for an election to exceed the 6% limitation for the 1975-76 school year.

BE IT FURTHER RESOLVED that the election officer be, and hereby is, directed to have published the notices required by ORS 259.080 and ORS 259.100 in the Daily Astorian, The Seaside Signal and the Columbia Press, all newspapers published and of general circulation in such district.

Adopted by the Board and made a matter of the minutes of record on this 21st day of May, 1975.

ATTEST:


W. L. Smith
(Chairman of the Board)


Richard B. Knott
(Clerk of the Board)

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

APRIL 16, 1975

The regularly scheduled monthly board meeting was held April 23, 1975, in the board room at the I.E.D. Office at 3194 Marine Drive at 8:00 P.M.

MEMBERS PRESENT:

O. W. Dimick, chairman
James Borders, vice-chairman
Armas Johnson
John Christie

MEMBERS ABSENT:

Jack Burkhart
Bruce Haskell
Barbara Boelling

OTHERS PRESENT:

Richard B. Knotts
Roger Schoenborn
Marilyn Ball

George Long
Charlotte Davis
E. D. Towler

Mr. Dimick called the meeting to order at 8:10 P.M. The minutes of the last meeting March 19, 1975, were approved as presented with a motion by John Christie and seconded by Armas Johnson. All were in favor and the motion carried unanimously.

MINUTES

The unpaid bills against the district for March and April, 1975, were presented to the board. After a brief discussion, the bills were approved by a motion from John Christie. Armas Johnson seconded this motion. Motion carried.

UNPAID BILLS

Mrs. Davis presented the financial report dated March 31, 1975. Mr. Knotts stated that the I.E.D. is in very good financial shape with a total of \$226,000 guaranteed cash carryover for this year. \$96,000 of this is unappropriated funds, with \$130,000 being cash-on-hand. The financial report was accepted as presented with a motion from James Borders and a second from John Christie. All were in favor and the motion carried.

FINANCIAL REPORT

The 1974-75 Audit was discussed in detail. It was decided that several board members, the superintendent, and the deputy clerk meet with Mr. Myers of Yergen & Meyer and discuss their firm's contracting of this necessary service. The date and time will be determined. Mr. Knotts will notify the board members when this meeting is to take place.

'75 AUDIT

The contracting of the audit for 1974-1975 will be approved by the board in the May meeting.

AUDIT

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Minutes of the Meeting
April 16, 1975

Next on the agenda was the contracting of services. Mrs. Charles Smith is employed in Seaside as a reading specialist under a Title program. It was determined by a motion from John Christie and a second from James Borders for the I.E.D. to approve a contract for her in the amount of \$4,078 for this school year. Seaside District #10 will reimburse the I.E.D. for this salary expense. Motion carried unanimously.

CONTRACTING OF SERVICES

Mr. Schoenborn reported on the youth activities at the Area Vocational Center. This included the recent VICA activities and the Skill Olympics. He also presented the board with papers showing the in-house assessment taken by the Area Center staff recently.

A/C

Mr. Long reported on the Statewide Reading Assessment. This assessment showed a study by the state in various academic breakdowns.

READING
MR. LONG

Mr. Long also reported on the testing programs in the country as the total applies to various grades and subjects.

TESTING

Mr. Knotts reported on Leonard Kunzman's leaving the State Department of Education and the benefits we have gained from his handling of career education. The superintendent also reported on the Governor's Council on Career Education and the State Superintendent's Convention.

MR. KNOTTS

Mr. Dimick gave a brief legislative report to the board concerning recent bills in the house and senate that affect education.

LEGISLATIVE REPORT

Mr. Knotts discussed the recent employment practices manual that the State Department has published.

EMPLOYMENT PRACTICES

The question of the progress on the study of the fire-burglar alarms system was raised. Mr. Knotts stated that he has been determining the costs and types of fire and burglar alarms and will report the results of his study to the board at the May meeting.

FIRE-BURGLAR SYSTEM

The meeting was adjourned at 9:50 P.M.

ADJOURNMENT

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

MARCH 19, 1975

The regularly scheduled monthly board meeting was held March 19, 1975, in the board room at the I.E.D. office at 3194 Marine Drive at 8:00 P.M. The officially published hearing for the 1975-1976 Budget was held at 8:30 P.M. on this evening.

MEMBERS PRESENT: MEMBERS ABSENT:

O. W. Dimick, chairman Jack Burkhart
James Borders, vice-chairman
Barbara Boelling
Armas Johnson
John Christie
Bruce Haskell

OTHERS PRESENT:

Richard B. Knotts, superintendent Charles Dymond
Roger Schoenborn Phil Everett
Charles Kraus E. D. Towler
Charlotte Davis Marilyn Ball
Mike Johnson

O. W. Dimick, chairman, opened the meeting at 8:10 P.M. The minutes of the previous meeting of February 28, 1975, were approved as presented to the board with a motion by Bruce Haskell and a second by Armas Johnson, Motion carried.

The unpaid bills against the district for February and March were presented to the board. Mr. Knotts explained the taxes that are now being paid on the main building. The bills were approved with a motion by Bruce Haskell and a second from James Borders. Motion carried.

Mrs. Davis presented the monthly financial report to the board. This report dated February 28, 1975, shows that we are in good financial condition and that some more timber money has been received. It was moved by Bruce Haskell and seconded by Barbara Boelling to accept the financial report. Motion carried.

It was moved by Bruce Haskell and seconded by Barbara Boelling to officially approve the date of May 6, 1975 for the purpose of voting on the 1975-1976 Budget to

MINUTES

UNPAID BILLS

FINANCIAL REPORT

APPROVAL OF DATE
OF ELECTION

Minutes of the Meeting

Page 2

March 19, 1975

exceed the 6% limitation in the amount of \$1,087,418,13.
All were in favor and the motion carried unanimously.

The chairman then recessed the regular meeting of the I.E.D. Board and opened the hearing for the 1975-76 School Year's Budget at 8:30 P.M.

Guests were introduced.

The Daily Astorian, Seaside Signal and the Columbia Press have published the Clatsop County I.E.D.'s 1975-1976 Budget.

Phil Everett, chairman of the Clatsop County I.E.D.'s Employee Association was present and briefly talked to the board. He stated that the employees are happy with the Board's reactions to their proposals on next year's salaries.

Mr. Dimick recessed the budget hearing for one hour. The hearing will be re-opened at this time and anyone who deems it necessary may testify to the board concerning the 1975-1976 Budget.

The chairman then re-opened the monthly board meeting. Mr. Knotts discussed the acceptance of the 8 Service Resolutions of the I.E.D. by the local school districts. Forty-seven decisions were made to keep the resolutions, with one vote concerning the Warrenton School District and the new Driver Education Support Facilities being tabled at the present time. Mr. Knotts answered all questions the board had about the Service Resolutions.

Mr. Kraus reported that the I.M.C. has received the 1975 N.D.E.A. Title III allotment; the supplement of forms available to the teachers is now available; and the I.M.C. is preparing for this year's co-operative purchasing.

Mr. Schoenborn reported on various things that have been going on at the Area Vocational Center. He reported that the F.F.A. Talent Show was a success.

Mr. Dymond reported on the recent developments of the swap with the Seaside School District and the County on the land to be used for the Seaside Land Lab. All schools now have their program approvals in for the next school year.

APPROVAL OF DATE
OF ELECTION (cont.)

BUDGET HEARING
OPENED

BUDGET PUBLISHED

EMPLOYEE ASSN.

BUDGET HEARING
RECESSED

SERVICE RESOLUTIONS

I.M.C.

A/C

CAREER ED

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Minutes of the Meeting
March 19, 1975

Mr. Dimick reported that no derogitory legislation has been introduced at the legislative session pertaining to I.E.D.'s.

LEGISLATIVE

Mr. Knotts discussed the changeover of the country to the metric system of weights and measures. He stated that in-service programs will be available to the teachers in this county.

METRIC SYSTEM

Mr. Dimick then recessed the board meeting and re-convened the budget hearing. Since there was no-one present who wished to discuss the budget or propose changes it was moved by Bruce Haskell and seconded by John Christie to adopt and certify the Budget for the 1975-1976 School Year. All were in favor and the motion carried unanimously. The budget hearing was officially closed, and a copy of the approved budget is attached as a part of the minutes of record.

1975-1976
BUDGET ADOPTED

Mr. Dimick re-convened the meeting of the Clatsop County I.E.D. Board.

It was suggested by Armas Johnson to have the Superintendent look into the possibility of getting safety locks and a burglar-alarm system on the main building. Mr. Knotts will contact the Seaside Police Chief, Mr. West, who can aid us in the study of a security system. Mr. Schoenborn also stated that this also affects the Area Center and he feels it necessary, because of their location and inventory to have a security system installed there.

BURGLAR ALARM
SYSTEM

It is the wish of the board that the chairman communicate with our legislators regarding the fact that the board has strong concerns regarding the increasing cost of school elections since the county has taken them over. The board wants to once again handle their own school elections. Copies of these letters are to be sent to the O.S.B.A.

COST OF SCHOOL
ELECTIONS

The meeting was adjourned at 9:50 P.M., with a motion by Armas Johnson and a second by Bruce Haskell. Motion carried.

ADJOURNMENT

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

FEBRUARY 19, 1975

The regularly scheduled monthly meeting of the I.E.D. Board was held February 19, 1975, at 8:00 P.M. in the board room at the I.E.D. Office at 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

Barbara Boelling
Armas Johnson
Jack Burkhart
O.W. Dimick

MEMBERS ABSENT:

Bruce Haskell
James Borders
John Christie

OTHERS PRESENT:

Richard Knotts, Superintendent
George Long
Charlotte Davis
Roger Schoenborn
Marilyn Ball

E.D. Towler
Charles Kraus
Herb Rodgers
Charles Dymond

The minutes of the last meeting, January 15, 1975, were approved as presented to the board with a motion by Jack Burkhart and a second from Barbara Boelling. Motion carried.

MINUTES

The unpaid bills for January and February were presented to the board. After a brief discussion and all questions by the board were answered satisfactorily, it was moved by Armas Johnson and seconded by Jack Burkhart to pay these bills. Motion carried.

UNPAID BILLS

Mrs. Davis presented the monthly financial report, dated February 14, 1975, to the board. She stated that as of the present, the majority of the income from the State has been received. Most funds that remain to come in will be from the local districts. It was moved by Armas Johnson and seconded by Barbara Boelling to accept the financial report as presented. All were in favor, and the motion carried unanimously.

FINANCIAL REPORT

Mr. Knotts discussed the \$1,000,000 umbrella insurance policy with a cost of approximately \$275 per year. This item will be discussed at a later meeting when more board members are in attendance. This umbrella policy will be more compatible with the County's policy.

UMBRELLA INSURANCE POLICY

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Minutes of the Board Meeting
February 19, 1975

Mr. Knotts read a letter of resignation from Lenore Uchimura, Speech Therapist for this past school year. The board accepted Miss Uchimura's resignation, with regret, with a motion from Jack Burkhart and a second from Armas Johnson. Motion carried.

Recommendations by Mr. Knotts for the hiring of three teachers, on the salary schedule, were accepted by the board with a motion from Armas Johnson and a second by Barbara Boelling. The new teachers will be: (1) Mike Tiedemann replacing Keith Bramwell at the Area Vocational Center, (2) Gary Feletar replacing Paul Reimann as a special education teacher at Warrenton High School, and (3) Bill Allen replacing Lenore Uchimura as a Speech Pathologist.

The board meeting was recessed at 8:29 P.M. and reconvened at 10:15 P.M. after the budget committee meeting. The board meeting was promptly adjourned.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

LENORE UCHIMURA
RESIGNATION

HIRING OF
M. TIEDEMANN
GARY FELETAR
BILL ALLEN

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

JANUARY 15, 1975

The regularly scheduled monthly board meeting was held January 15, 1975, at 8:00 P.M. in the board room at the I.E.D. office at 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

O. W. Dimick, chairman
James Borders, vice-chairman
Jack Burkhart
Barbara Boelling
John Christie

MEMBERS ABSENT:

Armas Johnson
Bruce Haskell

OTHERS PRESENT:

Richard B. Knotts
Charles Dymond
Roger Schoenborn
Charlotte Davis

George Long
Charles Kraus
E.D. Towler
Marilyn Ball

The minutes of the meeting of December 18, 1974, were approved as presented with a motion by John Christie and a second from Jack Burkhart. The motion carried unanimously.

MINUTES

The unpaid bills against the district for December, 1974 and January, 1975, were presented to the board. After a brief discussion of these bills, with Mr. Knotts explaining those questioned, it was moved by John Christie and seconded by Barbara Boelling to pay the bills as presented. Motion carried unanimously.

UNPAID BILLS

Mrs. Davis presented the monthly financial report dated December 31, 1974. She stated that the tax and timber money is being received. With the year only half gone, we can already see that all of our budgeted money will be received. It was moved by Jack Burkhart and seconded by John Christie to accept the financial report as presented. All were in favor, and the motion carried.

FINANCIAL REPORT

Mr. Long reported on the Division of Mental Health's systematic evaluation of Oregon's programs for trainable retarded for the 1972-73 school year. This report shows the progress, or regression, made by the different TMR classes during the school year. Various skills learned were tested and evaluated.

MR. LONG

TMR REPORT

Mr. Dymond reported on the career ed assessments being made in two districts - Seaside and Tillamook - at the present time. He also reported on jobs being made available for the unemployed.

CAREER ED

Mr. Schoenborn requested that the board approve the sale of a pickup now owned by the I.E.D. This pickup truck has served a useful purpose at the Area Center but is now not needed. Mr. Schoenborn advertized this pickup for a price of \$100.00 for two weeks in the Daily Astorian and one week on K.A.S.T. It was moved by Jack Burkhart and seconded by John Christie to sell this pickup to the highest bidder, who is an I.E.D. staff member, for the price of \$100.00. Motion carried unanimously.

AREA CENTER

Mr. Schoenborn also told the board about the upcoming (February 8th) F.F.A. talent show being held in the Astoria High School auditorium.

FFA TALENT SHOW

Mr. Kraus reported that the I.M.C. has now been in operation for five years. He and Mr. Knotts told of past barriers and accomplishments.

IMC

Mr. Knotts read portions of a letter from Mrs. Jan Jesse requesting a leave of absence for an indefinite period. Mrs. Jesse was a tutor for handicapped children in this county. Letters of resignation from Miss Debbie Anderson, a secretary in the Career Education office, and Mr. Keith Bramwell, an agriculture teacher at the Area Center, were also read. The board accepted the resignation of Keith Bramwell, with regret, with a motion by James Borders and a second from John Christie. Motion carried.

LETTERS OF
LEAVE OF ABSENCE
RESIGNATIONS

Mr. Knotts presented a tentative budget calendar for the preparation, publication and voting for the 1975-76 I.E.D. Budget.

TENTATIVE BUDGET
CALENDAR

It was moved by James Borders and seconded by John Christie to designate the election date to be May 6, 1975. Astoria District 1-C, Lewis & Clark District #5, Jewell District #8, Olney District 11-C, and Warrenton District #30 will also vote on this date. Motion carried unanimously.

ELECTION DATE

The budget calendar was officially adopted with a motion by Jack Burkhart and a second by John Christie. Motion carried unanimously.

BUDGET CALENDAR
ADOPTED

Minutes of the Meeting
January 15, 1975
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Mr. Borders stated that Herbert Rodgers from Jewell will serve on the budget committee, and Mrs. Boelling recommended Ray Thygesen to serve on the budget committee.

At this date there remains only two vacancies in our budget committee to be filled.

Notices will be sent out to all budget committee members that their first meeting will be held at 8:00 P.M. the 29th of January.

The meeting was adjourned at 10:00 P.M.

HERBERT RODGERS
RAY THYGESEN

BUDGET COMMITTEE
VACANCIES

BUDGET MEETING
NOTICE

ADJOURNMENT

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

DECEMBER 18, 1974

The regularly scheduled I.E.D. board meeting was held at 8:00 P.M., December 19, 1974, in the board room at the I.E.D. office.

MEMBERS PRESENT:

O.W. Dimick, Chairman
James Borders, Vice-chairman
Jack Burkhart
John Christie
Barbara Boelling

MEMBERS ABSENT:

Armas Johnson
Bruce Haskell

OTHERS PRESENT:

Richard Knotts
Charles Kraus
Roger Schoenborn
Hal Snow

Charles Dymond
Charlotte Davis
Marilyn Ball

The minutes of the last meeting dated November 20, 1974, were approved with one change. The paragraph concerning the Seaside Land Lab should read: "It was suggested by Bruce Haskell that a letter be sent to the Clatsop County Commissioners to request transfer of the Seaside Land Lab property from the county to the Seaside School District. This is a previously arranged transfer of property."

MINUTES
OF LAST
MEETING
CHANGE

It was moved by John Christie and seconded by James Borders to approve the minutes, inserting the necessary change. Motion carried unanimously.

UNPAID BILLS

The unpaid bills against the district for the months of November and December were presented to the board. The audit bill from Yergen & Meyer was discussed. It was moved by John Christie and seconded by Jack Burkhart to pay the list of bills as presented. Motion carried unanimously.

Mrs. Davis presented the monthly financial report to the board. After a brief explanation and discussion, it was moved by James Borders, and seconded by John Christie to accept the financial report. Motion carried unanimously.

FINANCIAL REPORT

Mr. Knotts explained the current fire and extended coverage insurance on the main building. Mr. Knotts discovered that the building was underinsured and took out a binder for \$235,000.00 so the building would be properly insured until a decision was reached by the board on the amount of insurance they wished to carry on the main building. It was moved by James Borders and seconded by John Christie to accept the Superintendent's recommendation that the insurance on the building be raised to \$235,000.00. Motion carried unanimously.

FIRE AND
EXTENDED COVERAGE
INSURANCE

Hal Snow, attorney for the Clatsop County I.E.D., reported on the current status of the county's purchase of the main building of the I.E.D. from Robert Larson. Mr. Snow read and explained the parts of the "Intergovernmental Agreement and Lease" concerning the I.E.D. and Clatsop County. There were numerous changes in this document, but none that were of any detriment to the I.E.D. A copy of this legal document is attached to the minutes. It was moved by James Borders and seconded by Jack Burkhart to authorize the Superintendent, Richard B. Knotts, and the board's chairman, O.W. Dimick, to execute the "Intergovernmental Agreement and Lease." All were in favor and the motion carried unanimously.

STATUS OF THE
PURCHASE OF
THE MAIN I.E.D.
BUILDING

It was moved by Jack Burkhart and seconded by James Borders to reaffirm the resolution of October 16th and authorize the payment of \$1.00 per year to Clatsop County for the rental of the building. This item is more fully explained in #4 of the "Intergovernmental Agreement and Lease". All were in favor and the motion carried unanimously.

REAFFIRM
RESOLUTION OF
OCTOBER 16th

AUTHORIZATION OF
\$1.00 PER YEAR

The effective date of purchase of the building is November 1, 1974.

Mr. Dymond reported on the progress of the Seaside Land Lab. The main transfer of property is now being taken care of by both parties' attorneys.

SEASIDE LAND LAB

Mr. Schoenborn reported that the proposed greenhouse to be built at the Area Center is progressing very well. He also reported on a Land Lab that will be convenient for the use of Astoria and Warrenton High School Students who are enrolled in the Area Center. No final conclusions have been reached concerning this project, but Mr. Dymond and Mr. Schoenborn are studying various possibilities.

AREA CENTER

Page 3

Minutes of the Board Meeting
December 18, 1974

Mr. Schoenborn also briefly reported on the recent activities of the V.I.C.A. and F.F.A. Clubs.

AREA CENTER (cont.)

Mr. Kraus reported on the audio-tape duplicating materials available now to the schools. These materials are evaluated by the I.E.D.'s and consequently the caliber of the cassettes have been raised over the last few years.

I.M.C.

Mr. Knotts reported on various recent legislative happenings in the state that affect the I.E.D.'s. He reported that Glenn Meier, budget committee member from Olney-Jewell, has recently written a letter of resignation to the I.E.D. Mr. Borders will choose a qualified replacement for Mr. Meier. Mr. Knotts explained the choosing of budget committee members to the board.

GLENN MEIER
RESIGNATION

The meeting was adjourned at 9:50 P.M.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

INTERGOVERNMENTAL AGREEMENT AND LEASE

THIS AGREEMENT made in duplicate and entered into this day of _____, 19_____, by and between CLATSOP COUNTY, a political subdivision of the State of Oregon, hereinafter referred to as COUNTY, and the CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT, a political subdivision of the State of Oregon, hereinafter referred to as DISTRICT.

R E C I T A L S

1. ORS 190.010 provides that units of local government may enter into agreements for the performance of any or all functions and activities that any party to the agreement, its officers or agents, has authority to perform.

2. ORS Ch 334 requires that the COUNTY provide office space for the Superintendent of DISTRICT and in its discretion provide additional office space for the DISTRICT for a reasonable sum of rent. Under the authority of ORS Ch 271, COUNTY has determined that it has the authority to lease an office building to DISTRICT and that such would be in the public interest. The parties have mutually determined that it would be in their best interests for DISTRICT to enter into an intergovernmental agreement to maintain such office building.

A G R E E M E N T S

1. Lease. For and in consideration of the covenants, agreements and stipulation herein contained on the part of DISTRICT to be kept and faithfully performed by DISTRICT, COUNTY does hereby lease to DISTRICT and the DISTRICT hereby hires from the COUNTY, the real property described in Exhibit "A" which is attached hereto and incorporated herein by reference, subject to the terms and conditions herein, including all improvements thereon.

2. Term. The term of this lease shall be for a period of 25 years from the date of execution by the parties, unless sooner terminated by law or by mutual agreement of the parties. So long as improvements exist on the real property described

herein and such improvements are used for educational purposes by DISTRICT, DISTRICT shall have the unqualified option to renew this agreement and lease for 10-year periods, upon expiration of this lease as herein written. DISTRICT shall exercise such option in writing to COUNTY at least 30 days prior to the expiration of this agreement.

3. Use of Premises. The real property covered by this agreement, together with all improvements to be placed or constructed thereon as hereinafter provided, shall be used for education purposes.

4. Rental. DISTRICT shall pay COUNTY as rent for the use of the described property during the term of this lease the sum of \$1.00 per year with the first payment due upon the execution of this agreement and a like sum of \$1.00 on the first day of January of each year during the term of this lease, plus the following additional sums shall be due as rent on January 1 of the year following their accrual:

(a) As additional advance rentals, an amount equal to the payments to be made by COUNTY to Robert C. Larson and Ardena Larson, husband and wife, under contract of purchase for the property leased herein, said payments shall be made to COUNTY not less than 10 days prior to the date payments are due to the Larsons by COUNTY, a copy of said contract of purchase being Exhibit "B" attached hereto and by this reference made a part hereof as though fully set forth herein.

(b) All taxes, assessments, levies and other charges, general and special, ordinary and extraordinary of whatever name, nature and kind, which may be during the term of this agreement levied, assessed, imposed and charged upon the described land and all improvements to be placed upon the described land, and all personal property taxes upon any personal property which may be placed or located upon the described premises by any lawful agency and if paid by COUNTY, promptly and before any such taxes, assessments, levies and other charges become delinquent.

(c) Any and all insurance premiums paid by COUNTY to protect its interest as it may appear under the terms of this agreement.

5. Transfer to DISTRICT. Should DISTRICT during the term of this agreement receive the lawful authority to own or hold title to the building, and/or improvements and/or land covered by this agreement, and subject to full payment of any rent due under this agreement, COUNTY agrees to transfer to DISTRICT, without condition, the land and/or buildings and/or improvements covered by this agreement.

This right of transfer is specifically enforceable in equity upon demand by DISTRICT or its successors or assigns. COUNTY further agrees to assign all of its right, title and interest in and to the contract with the Larsons, Exhibit B. above, upon similar demand, subject to DISTRICT assuming and agreeing to pay all liabilities of said contract.

6. Intergovernmental Transfer of Authority. Under the authority of ORS Ch 190, COUNTY hereby grants and DISTRICT hereby accepts the authority for DISTRICT to maintain an office building complex subject to the terms and conditions of this lease and intergovernmental agreement.

7. Waiver. DISTRICT acknowledges that so long as this agreement is in effect, COUNTY has met in full all legal obligations it has to provide office space for DISTRICT.

8. Assignment and sublease. DISTRICT shall not have the right and/or power to assign this lease and/or to underlet, and/or sub-lease any portion of the demised premises for the use thereof without the express written consent of COUNTY. However, any legal successor to DISTRICT shall have the unqualified option to continue this agreement in full as if it had been assigned by DISTRICT, it being distinctly understood and agreed that except as above provided, DISTRICT shall not assign this agreement.

9. Hold Harmless. DISTRICT agrees to defend, indemnify and hold COUNTY harmless from and against all claims and demands for loss or damage arising out of or in any way connected with the DISTRICT'S use and occupancy of the above-described premises.

10. Insurance on Buildings and Improvements. DISTRICT covenants that it will, at all times, at its own expense, keep all buildings and improvements, whether partially or wholly constructed or erected, situated on said demised premises, insured against loss or damage from insurable risks as covered by a standard fire insurance policy with an extended coverage endorsement, in an amount not less than the replacement cost insurable value of said buildings and improvements. All such insurance policies shall be placed in solvent, incorporated insurance companies licensed to do business in the State of Oregon. DISTRICT covenants that it will not do or permit to be done in, to or about the demised premises, any act or thing which will invalidate any insurance; and further, DISTRICT will not permit any building or improvement at any time to be put, kept or maintained on said premises in such condition or so occupied that the same will not be insurable. DISTRICT further covenants that it will carry such insurance in the name of COUNTY and DISTRICT as their interests may appear. DISTRICT further agrees to provide COUNTY with certificates of insurance issued by the insurance carrier showing the coverage required by this agreement. Each such certificate shall bear an endorsement or statement waiving right of cancellation or reduction in coverage without 30 days notice in writing delivered by registered mail to COUNTY.

11. Liability Insurance. DISTRICT will, during the entire term of this lease, provide and keep in force general public liability insurance protecting COUNTY and DISTRICT against any and all claims for bodily injury, death or property damage occurring from DISTRICT'S activities upon or about said demised premises in an amount not less than \$1,000,000.00 per occurrence. DISTRICT agrees to provide a certificate of insurance in the same manner as required by paragraph 11 above for the full term of this agreement.

12. Waiver of Subrogation. The parties shall obtain from their respective insurance carriers waiver of subrogation against the other party, agents, employees and as to the DISTRICT, invitees. Neither party shall be liable to the other for any loss or damage caused by fire or any other risks enumerated in a standard fire insurance policy with an extended coverage endorsement.

13. Repairs. DISTRICT shall be required under this agreement to make all repairs, maintenance and improvements in or to any portion of the property the subject of this lease, all of which property shall be kept in good order, repair and condition by DISTRICT throughout the term of this lease or any extension hereof.

14. Services. DISTRICT shall furnish and pay for all public utilities, including electric power, lights, water, heat and sewer services used in connection with the demised premises.

15. Attorney's Fees. In the event of any action, suit or proceeding and any appeal therefrom is instituted on this lease and intergovernmental agreement, the prevailing party shall be entitled to, in addition to the costs and disbursements provided by law, such sum as the court may adjudge reasonable as an attorney's fee in said suit, action or proceeding including a reasonable attorney's fee on any appeal therefrom.

16. Notices. Unless otherwise notified in writing, all notices to be given to DISTRICT may be given in writing personally to DISTRICT'S Superintendent or by depositing the same in the United States Mail at the latest address of the Superintendent; and unless otherwise notified in writing, all notices to be given to COUNTY shall be given in writing personally to the Chairman of the Board of County Commissioners of Clatsop County or by depositing in the United States Mail, addressed to the Chairman of the Board of County Commissioners of Clatsop County, Clatsop County Courthouse, Astoria, Oregon.

17. Quiet Enjoyment. COUNTY covenants and agrees that the DISTRICT, upon paying the rental in the manner herein specified and performing the terms, covenants and agreements herein contained on their part to be kept and performed, shall and may peaceably and quietly have, hold and enjoy the demised premises for the term aforesaid.

18. Default. Failure of DISTRICT to comply with any term or condition or fulfil any obligation of this lease including payment of rental within 30 days after written notice by COUNTY specifying the nature of the default with particularity shall be an incident of default at COUNTY'S option and COUNTY may then proceed to terminate this lease and declare the same null and void.

19. Escrow Agent. DISTRICT covenants, promises and agrees to pay all expenses of every nature whatsoever incurred in appointment of First National Bank of Oregon, Astoria Branch, as escrow agent for the receipt and disbursal of funds and documents pertinent hereto. It is further understood and agreed that said escrow shall receive all payments required herein and shall forthwith disburse said payments to Robert C. Larson and Ardena Larson, husband and wife. It is further understood that said escrow agent shall require said Robert C. Larson and Ardena Larson to deposit with said escrow agent a good and sufficient warranty deed to said property for the benefit of COUNTY as grantee.

IN WITNESS WHEREOF, the parties have executed this agreement the day and year first above written.

BOARD OF COUNTY COMMISSIONERS OF CLATSOP
COUNTY, OREGON

By _____

Commissioner

By _____

Commissioner

By _____

Commissioner

COUNTY

CLATSOP COUNTY INTERMEDIATE EDUCATION
DISTRICT

By _____

Chairman

DISTRICT

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE BOARD MEETING

NOVEMBER 20, 1974

The regularly schedules monthly board meeting was held November 20, 1974, in the board room at the I.E.D. Office, 3194 Marine Drive, Astoria, OR, at 8:00 P.M.

MEMBERS PRESENT:

O. W. Dimick, chairman
Bruce Haskell
Barbara Boelling
Jack Burkhart
John Christie

MEMBERS ABSENT:

James Borders, vice chairman
Armas Johnson

OTHERS PRESENT:

Richard B. Knotts, Superintendent
George Long
Roger Schoenborn
Charlotte Davis
Bob Meyer
Ed Feary

Charles Kraus
Charles Dymond
E. D. Towler
Bob Burns
Marilyn Ball

The minutes of the last meeting, October 16th, 1974, were approved as presented to the board with a motion by Bruce Haskell and a second by Jack Burkhart. Motion carried unanimously.

MINUTES

The unpaid bills against the district for the months of October and November were presented to the board. After a brief discussion of some bills, it was moved by John Christie and seconded by Barbara Boelling to pay these bills as presented. All voted in favor of the motion, which carried unanimously.

UNPAID BILLS

Mrs. Davis presented the monthly financial report. We have now received \$28,290.00 in timber sales. Mrs. Davis told the board that the "over-expended" amounts, (over which was budgeted), are shown in parenthesis in the financial report. It was moved by Bruce Haskell and seconded by John Christie to accept the financial report. All voted in favor and the motion carried unanimously.

FINANCIAL REPORT

Next on the agenda was a report from Ed Feary. Mr. Feary is the insurance agent for the Clatsop County I.E.D. Every year Mr. Feary reviews the existing insurance policies held by the district. He recommended the board seriously consider the purchase of a liability umbrella

INSURANCE REPORT

Page 2
Minutes of the Meeting
November 20, 1974

policy. This consideration will be put on next month's meeting agenda.

Bob Meyer, representing the audit firm of Yergen & Meyer, presented the 1973-74 audit to the board. This audit was completed this year at a useful date early in the upcoming budget year. Mr. Meyer and Mr. Burns commented on the audit and explained the billing of the audit to the board. Extra services rendered were included in this billing. Mr. Meyer stated that we have a very good recordkeeping and accounting system.

Mr. Long distributed a summary of the speech department services to the board. The summary included a breakdown of the students receiving therapy, their grades, and type of speech problem. Mr. Long stated that at the board members request he will have monthly speech department summaries available.

Mr. Schoenborn reported on the recent Open House at the Area Center. The board members commented on the Area Center. Mr. Schoenborn distributed a pamphlet to all present telling about the Area Center's programs, origination and services. Also the number of students that are enrolled and from which school they are from were listed in the pamphlet. Mr. Schoenborn reported that at the present time the purchasing of material for the proposed greenhouse at the Area Center is in progress.

Mr. Dymond reported on the recent in-service programs held in the I.E.D. office. The first very successful workshop was attended by counselors from all school districts in the area. The second informative workshop was held today concerning Work Experience teachers from school districts in Tillamook, Clatsop, and Columbia Counties. There will be a S.U.T.O.E. workshop in the future. Mr. Dymond led a discussion of the recent well-done student newspaper, the "Drifting Sands", put out by Seaside High School.

Mr. Kraus reported that the master maker in the printing operation just blew up and asked the board to approve an emergency resolution for the purchase of a new mastermaker from Addressograph-Multigraph Company at the price of \$10,130.00. This price would be made in two yearly payments. Bruce Haskell moved that the emergency be declared and the mastermaker be purchased as recommended. Jack Burkhart seconded the motion. Motion carried unanimously.

INSURANCE AGENT REPORT
(cont.)

AUDIT REPORT

SPEECH DEPARTMENT

AREA CENTER

VOCATIONAL ED

MASTERMAKER FOR I.M.C.
EMERGENCY RESOLUTION

Page 3
Minutes of the Meeting
November 20, 1974

Mr. Knotts reported on the recent purchase of the I.E.D. building by the county from Robert Larson. The purchase, as of this date, is not completely final.

REPORT ON BUILDING PURCHASE

The Superintendent reported that Mr. Reimann had used up all his sick leave and recommended that the Board extend his sick leave until the end of the year. At this time (December 31, 1974) medical authority will review his case and make a recommendation on his continued employment. It was moved by Bruce Haskell that the sick leave be extended until December 31, 1974, and at that time if Mr. Reimann is not able to return to work that the district take the necessary action to void his teaching contract pursuant to ORS 342.545. Barbara Boelling seconded the motion. The motion carried unanimously.

PAUL REIMANN

Mr. Dimick reported on the recent O.S.B.A. Convention and current legislation relating to schools.

O.S.B.A. CONVENTION LEGISLATION

It was suggested by Bruce Haskell that a letter be sent to the Clatsop County Commissioners to consummate approval of the Seaside Land Lab from the Seaside School District to the Clatsop County I.E.D. This is a previously arranged transfer of property.

SEASIDE LAND LAB TRANSFER OF PROPERTY

The meeting was adjourned at 10:45 P.M.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

OCTOBER 16, 1974

The regularly scheduled board meeting was held October 16, 1974, at 8:00 P.M. in the Board Room at the I.E.D. Office at 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

O. W. Dimick, chairman
James Borders, vice-chairman
Jack Burkhart
John Christie
Bruce Haskell

MEMBERS ABSENT:

Barbara Boelling
Armas Johnson

OTHERS PRESENT:

Richard B. Knotts, Superintendent
Charles Dymond
Charlotte Davis
Marilyn Ball

George Long
Charles Kraus
E. D. Towler

The meeting was called to order by the chairman, O.W. Dimick.

The minutes of the previous meeting of September, 18, 1974, were approved as presented to the board with a motion made by Bruce Haskell and seconded by James Borders. The approval of these minutes validated all action that was taken at the September 18, 1974 meeting at which a quorum was not in attendance. Motion carried unanimously.

MINUTES

SEPTEMBER 18, 1974
MEETING VALIDATED

The unpaid bills against the district for September and October were presented to the board. The payment of these bills was authorized with a motion by James Borders and a second from Jack Burkhart.

UNPAID BILLS

Mrs. Davis presented the monthly financial report to the board. The fund balance reflects the audit balance. The ending fund balance is \$194,168.32. It was moved by Bruce Haskell and seconded by James Borders to accept the financial report dated September 30, 1974.

FINANCIAL REPORT

A question was raised on the reason for a declaration of emergency being placed on the purchase of the 15 Passenger Van for Special Ed. Mr. Long explained this question to the satisfaction of the board.

DECLARATION OF
EMERGENCY

Page 2
Minutes of the Meeting
October 16, 1974

Mr. Knotts presented the legal papers made out by attorney, Hal Snow, in regards to the purchase of the I.E.D. Main Building at 3194 Marine Drive by the County.

LEGAL PAPERS

Mr. Knotts read the "Resolution" concerning the right to purchase by the County.

RESOLUTION

Next, Mr. Knotts read the "Assignment of Option" containing the legal descriptions of the land to be purchased.

ASSIGNMENT OF OPTION

The "Intergovernmental Agreement and Lease" was read to the board. This document contains the recitals and agreements of the leasing by the I.E.D. from the county.

INTERGOVERNMENTAL AGREEMENT AND LEASE

It was moved by Bruce Haskell and seconded by James Borders that the Board adopt the Resolution authorizing the signatures of the Chairman of the Board and the Superintendent of the District in the execution of legal documents relating to the purchase of the property, that the Board approve the "Assignment of Option" as presented, and that the Board approve the "Intergovernmental Agreement and Lease" as presented. Motion carried unanimously. The signed documents will be turned over to the attorney to permit the consummation of the purchase by the County of the Larson property. The total purchase price is \$80,000, to be paid off in five yearly payments of \$16,000.00 each, the 1st payment to be made on July 1, 1975, and one like payment due each year thereafter until the principal is paid off, with an interest to be computed at 6.75 per cent per annum on the unpaid balance, said interest to be paid monthly. A copy of said documents are made a matter of the minutes of record.

PURCHASING MAIN BUILDING

Next on the agenda was the explanation of a special resolution on attendance. Mr. Knotts read ORS 339.040 which is the law relating to compulsory attendance in school of all school-age children. Mr. Knotts appointed George E. Long to be the attendance officer for the county in resolution form. It was moved that approval of this resolution as presented be made with a motion from John Christie and a second from James Borders. All were in favor of this motion. Motion carried.

RESOLUTION ON ATTENDANCE

Mr. Kraus reported on the recent opening of bids for the two new delivery vans. It was moved by Bruce Haskell and seconded by James Borders to accept the bid made by Lovell Auto Company for two 3/4 ton delivery vans in the amount of \$7,396.00. Motion carried unanimously.

I.M.C. DELIVERY VANS - BID AWARD

Page 3
Minutes of the Meeting
October 16, 1974

Mr. Long reported on the funding for handicapped children under the jurisdiction of H.B. 2444. He requested that the board hire Janice Jesse to work with a number of these special students. It was moved by O. W. Dimick and seconded by James Borders to approve a contract for her in the amount of \$9,696.31. Motion carried unanimously.

Mr. Dymond reported that Roger Schoenborn is presently in Kansas City, Missouri, and will be given a national award at the F.F.A. Convention.

Plans for the O.S.B.A. Convention to be held in Portland, Oregon, November 13th, 14th, and 15th were discussed. All who are planning to attend were asked to pre-register if possible. It was also mentioned that the National O.S.B.A. convention will be held this year in Miami, Florida, in mid-April.

The meeting was adjourned at 9:55 P.M.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

JANICE JESSE
CONTRACT

F.F.A. AWARD

O.S.B.A.
CONVENTION

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

SEPTEMBER 18, 1974

The regularly scheduled meeting of the I.E.D. Board was held September 18, 1974, in the board room at the I.E.D. office at 8:00 P.M.

MEMBERS PRESENT:

James Borders, vice-chairman
Jack Burkhart
Barbara Boelling

MEMBERS ABSENT:

Armas Johnson
John Christie
O.W. Dimick
Bruce Haskell

OTHERS PRESENT:

Richard B. Knotts, Superintendent
Charles Dymond
Charlotte Davis
E.D. Towler
Pete Paulson
George E. Long
Roger Schoenborn
Hal Snow
Lynn Sanders
Lenore Uchimura

In the absence of the chairman, O.W. Dimick, the vice-chairman, James Borders, presided over the meeting. A quorum of board members was not present so all recommendations will have to be voted on at the next regular meeting.

The minutes of the previous meeting were mailed to the members and will be voted upon at the next meeting. Jack Burkhart moved that the minutes be accepted, with Barbara Boelling seconding the motion.

The unpaid bills against the district were presented and commented upon. Jack Burkhart recommended that these bills be approved, but again no official action was taken. Barbara Boelling seconded this motion.

Mrs. Davis presented the financial report to the board members present. Mr. Knotts discussed the cash on hand.

Mr. Long intruduced Lynn Sanders, who is the district's T.M.R. teacher for 1974-75, and Lenore Uchimura, who is the newly hired speech pathologist. Mr. Long explained the need for the purchase of a 1974 Plymouth, 15 passenger van to be used in the transporting of special education students to and from Warrenton High School. Barbara Boelling moved that an emergency be declared in the purchase of this vehicle as there was no available time for the publication of bids. Jack Burkhart seconded this motion. The van was purchased from Larsen's of Clatskanie at a price of \$5,700 after Garcia Ford, Lovell Auto, and Johnson Motor Company, were notified of the immediate need of this vehicle.

VICE-CHAIRMAN
PRESIDES

MINUTES

UNPAID BILLS

FINANCIAL REPORT

TMR TEACHER

SPEECH PATHOLOGIST

15 PASSENGER VAN

Mr. Long also introduced Pete Paulson who is working with handicapped students at the Area Center. This new program is being funded by the state in support of HB 2444.

PETE PAULSON

Jack Burkhart moved that the contract, in the amount of \$10,261.90 for Lynn Sanders be accepted for the 1974-75 School Year. Barbara Boelling seconded this motion.

LYNN SANDERS

It was also moved by Jack Burkhart and seconded by Barbara Boelling to accept the contract of Pete Paulson, in the amount of \$11,514.34 for the 1974-75 School Year. Both of these contracts are based on the District 1-C Salary Schedule.

PAULSON CONTRACT

Next on the agenda was the attorney's report on the purchase of the Larson Building by Clatsop County for the use of the I.E.D. Mr. Snow reviewed the basic provisions which would appear in the lease-purchase contract and answered all questions asked by the board members present. Members present agreed in principle and asked the attorney to proceed with negotiations with the county. The board plans to meet in special session for final approval by October 1st.

PURCHASE OF
BUILDING

The board authorized Mr. Snow to file legal notice to the Salem Sand and Gravel Company to the effect that street activity has caused a leak in the wall of the basement of the main I.E.D. building. Mr. Burkhart made a motion to this effect, with Barbara Boelling seconding the motion.

BASEMENT LEAK

Mr. Knotts briefly discussed the Oregon School Board meeting which will be held in Portland in November and the Hermiston County Education program.

OSBA, HERMISTON
MEETINGS

Mr. Schoenborn reported that the enrollment at the Area Center is now 310. Mrs. Jan Brown was hired as secretary at the Area Vocational Center in July. The open house will be later this fall and plans for the upcoming green-house were discussed. More on the later subject will be discussed at the next regular board meeting.

AREA CENTER

The meeting was adjourned at 9:30 P.M.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

AUGUST 21, 1974

The regularly scheduled meeting of the I.E.D. Board was held August 21, 1974, at 8:00 P.M. in the board room at the I.E.D. office, 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

O. W. Dimick, chairman
James Borders, vice chairman
Jack Burkhart
Barbara Boelling

MEMBERS ABSENT:

Armas Johnson
John Christie
Bruce Haskell

OTHERS PRESENT:

R. B. Knotts, superintendent
Charles Dymond
E. D. Towler
Charles Kraus
Charlotte Davis
Marilyn Ball

The chairman, O.W. Dimick, called the meeting to order at 8:10 P.M.

MEETING CALLED TO ORDER

The minutes of the last meeting, July 17, 1974, were approved as mailed to the board members with a motion from James Borders and a second from Barbara Boelling. Motion carried unanimously.

MINUTES

Next on the agenda were the unpaid bills for July and August. Any bills or resale items that were questioned by the board members, were explained by Mr. Knotts and Mrs. Davis. A motion was made by James Borders and seconded by Barbara Boelling to pay the bills as presented. Motion carried unanimously.

UNPAID BILLS

Mrs. Davis presented the financial report to the board. This financial report is the final report for 1973-74. The I.E.D. underspent \$79,262.52 of the 1973-74 budget. The amount of cash on hand at the end of the year is \$227,834.21. James Borders moved that the financial report be accepted with Barbara Boelling seconding this motion. Motion carried unanimously.

FINANCIAL REPORT

Mr. Dymond reported that one Dodge Pickup at the Area Center had been used as much as was needed. He requested that the board give permission to dispose of this vehicle with bids being requested and the highest bidder be awarded the sale. James Borders moved that Mr. Dymond's request be granted and Jack Burkhart seconded this motion. Motion carried.

AREA CENTER PICKUP
TO BE SOLD TO THE
HIGHEST BIDDER

Page 2

Minutes of the Board Meeting
August 21, 1974

Official notice has not been received as of yet, but Roger Schoenborn was selected to receive a special award given to outstanding Ag teachers, from H.E.W.. The award will be presented to Roger in Washington, D.C.

MR. SCHOENBORN
SPECIAL AWARD

Mr. Kraus reported that the I.M.C. was a recipient of \$3,800 in Title III N.D.E.A. monies. The application of this money was mentioned at the previous board meeting.

N.D.E.A. FUNDS

Bids on new delivery vans will not be opened until October 2nd so the automobile dealers in Clatsop and Tillamook Counties will be able to quote new prices. This subject will be discussed in the October meeting.

BIDS FOR NEW VANS

Mr. Knotts explained the new construction going on at the Area Center. When Pacific Northwest Bell donated the diesel generator to the I.E.D., a lean-to had to be constructed over it and a cement pad was necessary to place the generator on.

NEW CONSTRUCTION AT
THE AREA CENTER

Mr. Dymond reported on the greenhouse for the Area Center. It hasn't been built yet because when school opens in September it will be part of the classwork for the students to help construct the greenhouse.

GREENHOUSE AT THE
AREA CENTER

Mr. Knotts recommended that Lenore Uchimura be awarded a contract as a speech pathologist for the 1974-75 School Year. Jack Burkhart moved that the contract in the amount of \$8,080.27 be approved and signed by the chairman of the board. James Borders seconded this motion. Motion carried unanimously. Miss Uchimura will attend the September board meeting.

LENORE UCHIMURA,
SPEECH PATHOLOGIST
CONTRACT APPROVED

Mr. Knotts stated that when school starts this fall he will hold a meeting for all new board members in the county.

MEETING FOR NEW
BOARD MEMBERS

Briefly discussed were, (1) Oregon Administrative Rule 21-030 dealing with the administration and adoption of tests; and (2) the study of school financing in Oregon.

OREGON ADMINISTRATIVE
RULE 21-030
SCHOOL FINANCING

The meeting was adjourned at 9:30 P.M.

ADJOURNMENT

All board members present were taken on a tour of the I.E.D. building. They were shown the recent building of the tape-duplicating facility, the curriculum library, and the re-doing of the upstairs to conform with standards requested by the fire marshall.

TOUR OF BUILDING

Respectfully submitted,

Marilyn Ball, secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

Minutes of the Board Meeting

July 17, 1974

The regularly scheduled meeting of the I.E.D. board was held July 17, 1974, at 8:00 P.M. in the board room at the I.E.D. office, 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

O. W. Dimick, 1974-75 Chairman
Bruce Haskell, 1973-74 Chairman
James Borders, Vice-Chairman
Barbara Boelling

MEMBERS ABSENT:

John Christie
Armas Johnson
Jack Burkhart

OTHERS PRESENT:

R.B. Knotts, superintendent
Charles Dymond
Charlotte Davis
Marilyn Ball

Charles Kraus
E. D. Towler
Hal Snow

The meeting was called to order by the chairman Bruce Haskell. First on the agenda was the re-organization of the Board for 1974-75. Mr. Haskell has now served two years as the board chairman. James Borders nominated O. W. Dimick to replace Mr. Haskell. This nomination was seconded by Mrs. Boelling. Nominations for chairman were closed and a unanimous ballot was cast for Mr. Dimick. All four members present voted in favor of this motion. Motion carried. Mr. Haskell turned the meeting direction over to Mr. Dimick. Since there is no limitation on the terms of the vice-chairman, Mr. Borders was nominated by Bruce Haskell. Mrs. Boelling seconded this motion. A unanimous ballot was cast, with all voting in favor, for the election of James Borders to serve as vice-chairman for the 1974-75 school year. Motion carried.

RE-ORGANIZATION
OF THE BOARD

O. W. DIMICK
CHAIRMAN

JAMES BORDERS
VICE-CHAIRMAN

The minutes of the last meeting held June 19, 1974, were approved as mailed to the board members. There were no deletions, additions, or corrections to these minutes. Motion carried.

MINUTES

Unpaid bills against the district for June and July were presented to the board for their comments. The total unpaid bills and monthly installments is \$39,789.32. These bills were approved as posted with a motion from Bruce Haskell and a second from Barbara Boelling. Motion carried and the board ordered that these bills be paid.

UNPAID BILLS

Mrs. Davis presented a brief financial report and explained to the board the new numbering system used now in the I.E.D.'s FINANCIAL REPORT budget. Mrs. Davis reviewed each section of the budget for

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Minutes of the Board Meeting

the board. The final totals of the budget are exactly the same, with the only difference being in the way the individual accounts are set up and numbered.

Mr. Knotts presented a Resolution Adopting the Budget, Levying Taxes, and Making Appropriations. It was moved by James Borders to approve this resolution. Motion carried. This resolution will now take precedence over the approval and signing of the previous resolution, dated March 13, 1974, adopting the budget for 1974-75 made out under the old numbering system. A copy of this resolution is attached to the minutes.

Hal Snow, attorney from the law firm of Macdonald, Dean, McCallister and Snow, presented data relating to the lease renewal and/or purchase of property. Mr. Knotts distributed to all present a report titled, "I.E.D. Facilities - Review and Future Possibilities" with the last two pages concerning "Contract Contingencies." Mr. Snow was directed to work with the county in developing a purchase package for the Board to review at a later date by a motion from Bruce Haskell and a second by Barbara Boelling. Motion carried. The five-year lease is up October 1, 1974, and now is a beneficial time for the I.E.D. to make a feasibility study concerning the renewal of the lease or to purchase the building from Robert Larson. It was formally adopted that the I.E.D. renew the five-year lease on the building with the option to buy with a motion from James Borders and a second from Mrs. Boelling. Motion carried. It was also moved that we exercise the option to lease the basement portion of the building. This motion was made by James Borders and seconded by Barbara Boelling. All were in favor and the motion carried unanimously.

To protect the board, engineers should check the building to prove it is structurally sound. It was suggested to contact the Brown, Brown and Grider Architectural Firm and use the services of a structural engineer.

Mr. Knotts stated that the law firm of Macdonald, Dean, McCallister and Snow have supplied the I.E.D. with very satisfactory law service and support.

Mr. Knotts read a letter dated July 1, 1974, from the Public Employes Relations Board in reference to the collective bargaining law and the amicable solution that was reached by staff and management of the Clatsop County I.E.D.

FINANCIAL REPORT
(cont.)

RESOLUTION ADOPTING
THE BUDGET, LEVYING
TAXES AND MAKING
APPROPRIATIONS.

LEASE RENEWAL AND/OR
PURCHASE OF PROPERTY

STUDY REQUESTED

RENEWED 5-YEAR LEASE

EXERCISE THE OPTION
TO LEASE THE BASEMENT

BUILDING STRUCTURALLY
SOUND

COMPLIMENT TO LAW
FIRM

P.E.R.B.

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Minutes of the Board Meeting
July 17, 1974

Next on the agenda was the Resolution 2-75 concerning General Operations. The resolution, a copy of which is attached to the minutes, was explained by Mr. Knotts. It was moved to adopt this resolution by a motion from Bruce Haskell and a second from Barbara Boelling. All present approved and the motion carried unanimously.

RESOLUTION
GENERAL OPERATIONS

Mr. Dymond reported on three federal projects underway in the district; (1) Work Experience Guidelines being written; (2) A Work Experience slide show is being put together, (3) Work Experience Training Plans to be used by the local districts.

MR. DYMOND

Mr. Kraus requested the approval of the board for his application for Title III N.D.E.A. funds. This could mean approximately \$3,000 in revenue to be used by the I.M.C. to expand their library. It was moved by Bruce Haskell and seconded by Barbara Boelling to approve this application for Title III N.D.E.A. funds. Motion carried. Mr. Kraus also commented on the curriculum library in the I.E.D. which is now being developed. Any films in the I.M.C. that are questioned are available for the public to see if requested.

MR. KRAUS

Mr. Dimick complimented Mr. Haskell on his two years of service as the board chairman stating that he has helped add to the stature of the I.E.D.

MR. HASKELL
COMPLIMENTED

Mr. Knotts commented on the bridges of trust that have developed between the staff and the board.

STAFF & BOARD

It was announced that there is one speech pathologist vacancy and one vacancy for a T.M.R. teacher. Mr. Long is reviewing applications and interviewing applicants at the present time. Also a tutor to work at the Area Center will be required.

3 VACANCIES

Mr. Knotts also commented on Jewell School District's new industrial arts building. We will pay the teacher in charge of this program at Jewell 50% of his salary and the I.E.D. will also let him have the use of our facilities at the Area Vocational Center and the equipment there for his use.

JEWELL'S
INDUSTRIAL ARTS

A letter to the Tillamook County I.E.D. complimenting them on another year of highly successful cooperative program services will be sent to Mr. Hanson.

TILLAMOOK COUNTY

The meeting was adjourned at 10:00 P.M.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION

MINUTES OF THE MEETING

JUNE 19, 1974

The regularly scheduled meeting of the I.E.D. Board was held June 19, 1974, at 8:00 P.M. in the board room at the I.E.D. office, 3194 Marine Drive, Astoria, Oregon.

Members Present:

Bruce Haskell, Chairman
James Borders, vice chairman
Jack Burkhart
O. W. Dimick
Howard Simonsen
Barbara Boelling

Members Absent:

Armas Johnson
John Christie

Others Present:

R. B. Knotts, Superintendent George E. Long
Charles Kraus Roger Schoenborn
E. D. Towler Charles Laird
Charlotte Davis Marilyn Ball

The minutes of the previous meeting of May 15, 1974, were approved as presented by a motion made by Howard Simonsen and seconded by O.W. Dimick. Motion carried unanimously.

MINUTES

Unpaid bills against the district for May and June were presented to the board by Mrs. Davis. The total unpaid bills is \$45,262.13. Mr. Knotts explained the large bill for roof repair, and Mr. Kraus explained the large bill for films. It was moved by O.W. Dimick and seconded by James Borders to pay the bills as presented. Motion carried.

UNPAID BILLS

Mrs. Davis then presented the financial report dated May 30, 1974. We have received \$115,889.07 from timber resources. Mrs. Davis explained that she has been investing money for the I.E.D. and has earned \$10,615.48. She also stated that the expenditures were kept within the budget. The financial report was accepted with a motion by O.W. Dimick and seconded by James Borders. Motion carried unanimously.

FINANCIAL REPORT

Mr. Dimick introduced Mrs. Barbara Boelling to those present. She is the newly elected board member replacing Mr. Dimick in board position #1.

INTRODUCTION

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Minutes of the Meeting
June 19, 1974

Charles Laird, representing the Clatsop County Intermediate Education District Employees Association, was also introduced. Mr. Laird, a mechanics instructor at the Area Vocational Center, presented to the board copies of the "Resolution for Organization and Request for Recognition" from the employees at the I.E.D. This resolution was signed May 28, 1974, by 24 of the 26 eligible staff members. Mr. Laird requested that the board consider the I.E.D. Employees Association as a bargaining agent as an employee organization.

Mr. Knotts presented to the board a "Resolution of Acceptance and Recognition" to the board. This resolution was read in its entirety to the board. It was moved by Howard Simonsen and seconded by O.W. Dimick to adopt this resolution as read. Motion carried unanimously. All were in favor.

Mr. Knotts also presented to the board a "Resolution of Identification of Confidential and Supervisory Employees." It was moved by O. W. Dimick and seconded by Jack Burkhart to accept this resolution as presented with the word designated replacing the word designed. Motion carried unanimously.

Next on the agenda were the staff reports. Mr. Schoenborn reported on the National VICA convention held in Texas. A student at the Area Center, Allan Goff, won the contest of secondary students in electronics in this national contest. Mr. Schoenborn reported on the recent gifts and donations to the Area Center. A great amount of surplus electronic gear, worth a considerable amount of money, was received at the Area Vocational Center with little cost to the I.E.D. A large Stationary Diesel Electronic Plant will likely be obtained for Area Center use from the Pacific Northwest Bell telephone company. Mr. Schoenborn reported that the Area Vocational Center had a very successful year and is expecting a comparable enrollment for next school year.

Mr. Kraus reported on two bids that were made on cassette-duplication equipment. He recommended to the board for their consideration that the bid be awarded to Oregon Audio-Visual Systems. The bids were identical in price, but Oregon A-V has superior engineering capabilities. This is a budgeted item, cassette-duplicating being in great demand. Jack Burkhart made a motion that the bid in the amount of \$3,549.00 be awarded to Oregon A-V Systems, with Howard Simonsen seconding this motion. Motion carried.

CLATSOP COUNTY I.E.D.
EMPLOYEES ASSN.
RESOLUTION

RESOLUTION OF
ACCEPTANCE AND
RECOGNITION

CONFIDENTIAL &
SUPERVISORY
EMPLOYEES

MR. SCHOENBORN

MR. KRAUS

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Minutes of the Meeting
June 19, 1974

Mr. Kraus also stated that the I.M.C. has completed a successful school year and is busy now in preparation for the beginning of the 1974-75 School Year.

I.M.C.

Mr. Long reported on the testing services and the awarding of \$21,000.00 for an Evaluation-Prescription Center, as was discussed at last month's meeting. This \$21,000 will be given to the I.E.D. when the Title VI-B funds are released.

MR. LONG

Superintendent Knotts reported on the status of the lease of the main office building. In September the five-year lease will be up and is now being re-written by the lawyers. The basement, now occupied by Coast Marine Construction Company, will be vacated soon. This company is moving to Portland and since their lease is up July 15th, they will sub-lease from the I.E.D. until their move is completed. Everything is reported to be running smoothly.

LEASE ON MAIN OFFICE BUILDING

Mr. Knotts next reported on the status of the feasibility study of the driver ed program. The Aetna Insurance company should come up with a report in two months so the board can study this program.

DRIVER ED PROGRAM

Mr. Knotts reported on the status of the audit report. The auditors have begun working on the 1973-74 School Year audit. They have new tests, samplings, etc., so this audit is coming along very smoothly.

AUDIT REPORT

Next on the agenda was the leave of absence for Miss Trudy Enke. Miss Enke has requested a leave of absence for the next school year. It was moved by recommendation of the Superintendent, and seconded by O. W. Dimick that a one year's leave of absence be granted to Trudy B. Enke for the 1974-75 School Year, that the leave be granted without pay, that her health insurance be continued by the district, that she be continued in seniority, and that she be offered a teaching position in the district's special education program upon her return to duty for the 1975-76 School Year. Motion carried unanimously.

TRUDY ENKE LEAVE OF ABSENCE

The resignations of Jane Anne Peterson, a speech therapist for the district for the past 2 years, and Penny Vanderschule, the Secretary at the Area Vocational Center for the past 3 years, were accepted with regret by a motion from Howard Simonsen and a second by O. W. Dimick. Motion carried unanimously.

JANE ANNE PETERSON
PENNY VANDERSCHULE
RESIGNATIONS

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Minutes of the Meeting
June 19, 1974

Mr. Knotts briefly reported on the use of sick leave in computation of retirement benefits. He read a letter dated June 17, 1974, from the Public Employees Retirement System to all school districts which concerns this subject.

Mr. Knotts read the "Resolution of Transfer of Funding Authority" which in essence transfers the sum of \$25,000 from the Borrowing Fund to the Co-op Purchasing Fund effective for the 1973-74 School Year. Jack Burkhart moved that the board adopt this resolution, with Howard Simonsen seconding the motion. Motion carried unanimously.

Mr. Dimick gave a report on the recent I.E.D. Conference held in Sunriver, Oregon. Mr. Knotts, Mr. Long, Mr. Dymond, Mr. Kraus, Pete Jones, Lois Ball, and Mrs. Davis attended this conference.

Next on the agenda was the administering of oaths of office for the newly elected board members. Barbara Boelling was sworn in as director from Position #I on the I.E.D. Board. O. W. Dimick was sworn in as director in board position #VII, replacing Howard Simonsen. Jack Burkhart was sworn in as director for two years in positon #II.

The meeting was adjourned at 10:10 P.M., and the Board was treated to an illustrated report on Expo 74 by Board Member Mr. Burkhart.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

RETIREMENT BENEFITS
SICK LEAVE

TRANSFER OF
FUNDING AUTHORITY

I.E.D. CONFERENCE

DIRECTORS ON
BOARD
OATHS OF OFFICE

ADJOURNMENT
EXPO '74

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

MAY 15, 1974

The regularly scheduled meeting of the I.E.D. board was held May 15, 1974, at 8:00 P.M. in the board room at the I.E.D. office in Astoria, Oregon.

Members Present:

Bruce Haskell, chairman
James Borders, vice-chairman
John Christie
O. W. Dimick

Members Absent:

Howard Simonsen
Jack Burkhart
Armas Johnson

Others Present:

Richard Knotts
George Long
Roger Schoenborn
Frankie Bergerson
John McRae

Charlotte Davis
Dorothy Jones
E. D. Towler
Marilyn Ball

The meeting was called to order at 8:10 P.M. by the chairman, Bruce Haskell.

The minutes of the previous month's meeting, April 17, 1974, were approved as presented to the board without any additions, deletions, or corrections by a motion from O. W. Dimick. James Borders seconded this motion.
Motion carried unanimously.

MINUTES

The unpaid bills against the district for April and May, 1974, were presented to the board. There were no questions concerning the bills this month. O. W. Dimick moved that these bills be paid, with John Christie seconding this motion. Motion carried unanimously.

UNPAID BILLS

Mrs. Davis then presented the financial report dated May 1, 1974, to the board. Mrs. Davis stated that she had just deposited \$24,000.00 in timber receipts that day and reported briefly on the interest that is being paid to us this year. Mr. Knotts stated that the report given shows that the I.E.D. is in better financial standing now than it has been for many years. John Christie moved that the financial report be accepted with O. W. Dimick seconding this motion. Motion carried unanimously.

FINANCIAL REPORT

Next on the agenda was a report given by Mr. Long, with the aid of Dorothy Jones from Seaside District #10, John McRae from Astoria District 1-C, and Frankie Bergerson from Warrenton District #30, concerning special programs being set up for children with learning disability problems.

LEARNING
DISABILITY
PROBLEMS

Minutes of the I.E.D. Board Meeting
May 15, 1974

While using our existing facilities it will be attempted to set up a diagnostic and prescriptive center to aid children in the county with disability problems. This is a very newly formed project in this county and because of the late date in this school year and the lack of follow-up personnel it is having a hard time getting going. O. C. E. has set up a model center of this type. The center in Clatsop County will be a satellite center. Approximately 80 students in the county will be aided by this plan to pool resources to provide more evaluative services for disabled learners.

LEARNING
DISABILITY
PROBLEMS
(cont.)

Mr. Long, Mrs. Bergerson, Mrs. Jones, and Mr. McRae reported on project Childfind. This search for school-age children not receiving schooling, is completed for this school year. It was the opinion of those working on this project, in not only the Clatsop County I.E.D., but the State of Oregon, that there are very few children not in school, who are not receiving attention by educational workers.

PROJECT
CHILDFIND

Next on the agenda were the staff reports. Mr. Long's report was covered in the two previous agenda items. Mr. Dymond and Mr. Kraus were excused because of vacation and illness respectively.

STAFF
REPORTS

Mr. Schoenborn reported on the recent and very successful F.F.A. parent-member banquet. Members of the V.I.C.A. Club were top winners in the recent State Olympic Skills Contest and will represent us and Oregon in the national contest. Mr. Schoenborn reported on the progress of the Land Lab. The fencing, culvert and driveway are now completed. While Mr. Poulsen was recently hospitalized an electronics expert from the Coast Guard filled his position and did an excellent job.

MR. SCHOENBORN

Jim Borders reported that an Ag Class from the Area Center used his farm in Jewell as a classroom today. It was requested that Mr. Schoenborn get this item of news to the Seaside Signal.

JIM BORDERS'
FARM FOR A/C
USE

Mr. Knotts reported briefly on the up-coming I.E.D. conference in SunRiver to be held June 9, 10, and 11th. All interested in attending are to contact Mr. Knotts.

I.E.D. CONFERENCE

Mr. Knotts presented the completed 1972-1973 Audit of the I.E.D. to the Board. Although this audit was very late in arriving, Mr. Knotts assured the board that definite steps had been taken to ascertain that this tardy schedule would not happen in the future. Because

1972-73 AUDIT

Page 3
Minutes of the I.E.D. Board Meeting
May 15, 1974

of necessary information that can be gained by the I.E.D., from having the same auditor that the county has and the auditing firm was not responsible for any delay, Mr. Knotts suggested to the board that a contract for the 1973-74 I.E.D. Audit be signed by the Board with Mr. Meyer, a municipal auditor from Coos Bay. Mr. Meyer is with Yergen and Meyer, one of the best audit firms in Oregon. The chairman authorized a motion that the contracts with Mr. Meyer be signed. James Borders made a motion to this effect, with O. W. Dimick seconding the motion. Motion carried unanimously. All board members present signed the three copies of the contract.

Mr. Knotts briefly discussed our lease agreement. The basement tenants are moving out. More will be reported on this to the board when new developments arise.

Mr. Knotts also covered the recent I.E.D. election on May 7th. The I.E.D. levy passed with a vote count of 1,805 "yes" to 1,226 "no". Mrs. Barbara Boelling was elected in Zone I for a term of 4 years, with a vote total of 1, 097; O. W. Dimick will serve 4 years from Zone VII (Mr. Dimick received 2,360 votes), and Jack Burkhardt will serve 2 years in Zone II (Mr. Burkhardt received 317 votes).

Mr. Knotts briefly reported on the Governor's Council on Career Education, of which he is a member, and on the holding of a special program here for the new board members in the I.E.D.

Mr. Dimick reported that the voting will be in two weeks and briefly discussed ballot measure #1.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

1972-73 AUDIT
(cont.)

LEASE AGREEMENT

VOTING CANVASS

GOVERNOR'S COUNCIL
ON CAREER ED
BOARD MEMBERS

LEGISLATIVE

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE BOARD MEETING

APRIL 17, 1974

The regularly scheduled meeting of the I.E.D. board was held April 17, 1974, in the board room at the I.E.D. office, 3194 Marine Drive, Astoria, Oregon, at 8:00 P.M.

Members Present:
Bruce Haskell, chairman
James Borders, vice chairman
Armas Johnson
John Christie
Howard Simonsen
O.W. Dimick

Members Absent:
Jack Burkhart

Others Present:
Richard B. Knotts
George E. Long
Charles Dymond
Charlotte Davis
Charles Kraus
Roger Schoenborn
E. D. Towler
Marilyn Ball

The meeting was called to order at 8:04 P.M. by chairman, Bruce Haskell.

The minutes of the last board meeting of March 13, 1974, were approved as presented with a motion by John Christie and a second from James Borders.
Motion carried unanimously.

MINUTES

The unpaid bills against the district for March and April were approved as presented with a motion by O.W. Dimick and a second by Howard Simonsen. There was a question raised on the large bill from the Warrenton District Office for the Special Education and Vocational Education transportation through February. Mr. Erickson from Warrenton will clarify any questions. The unpaid bills were approved unanimously.

UNPAID BILLS

The financial report dated April 1, 1974, was presented to the board. \$138,000.00 is the estimated amount of cash carry-over we will have as of July 1st. O.W. Dimick moved that the financial report be accepted as presented, with a second to this motion from James Borders.
The motion carried unanimously.

FINANCIAL REPORT

There were no visitors to be introduced, neither were there any petitions or remonstrances.

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Minutes of the Board Meeting
April 17, 1974

Mr. Knotts mentioned the correspondence from Ken Sprute, Superintendent of the Warrenton District #30, commanding the work of Charles Dymond, in vocational education, and Charles Kraus' work in the I.M.C.

CORRESPONDENCE
FROM #30

Next on the agenda was a report from Mr. Kraus on the bid awards. Mr. Kraus presented the board with papers listing the recommendations for approval of bid awards for audio-visual equipment purchased for the participating schools in Clatsop and Tillamook Counties. The bidding was made in April this year to give the companies more time to deliver the merchandise before school opens in the fall. Mr. Kraus explained in detail the reasons for the awarding of the bids. It was moved by Howard Simonsen and seconded by John Christie to accept the recommendations of Mr. Kraus and award the bids. The motion carried unanimously.

BID AWARDS
I.M.C.

Mr. Schoenborn reported that the Open House at the Area Center will be held as a "back-to-school" night next fall instead of this spring, because of the conflicting dates. He also reported on the recent F.F.A. Convention, where students from the Area Center received superior awards. The upcoming V.I.C.A. Convention will be held in Gresham in the near future. The recent feature story about the Area Center that was in the Daily Astorian was discussed. Mr. Schoenborn stated that the story distorted some facts, but over-all the article was very complimentary.

MR. SCHOENBORN
AREA CENTER

Mr. Borders recently visited the Area Center and commented on the fact that he didn't like seeing girls and boys welding with their long hair exposed to the sparks. Mr. Schoenborn will discuss this problem with his staff again. The hazardous situation will be remedied immediately.

MR. BORDERS
WELDING AT A/C

Mr. Long reported on the successful testing program, now in operation from grades 3 through 8 in the county. The test given is the Iowa Test of Basic Skills. The test answer sheets are machine scored and computerized nation-wide. Each student's specific problems in all areas are detailed so the teacher can find exactly what the child is missing in his education. There is a very enthusiastic response from the teachers and administrators in the county. The board discussed at length the testing program.

MR. LONG
TESTING PROGRAM

Mr. Dymond reported on the land lab. The college would only offer the I.E.D. a two-year lease on this land. It was decided this short time was insufficient, so their offer was rejected.

LAND LAB

Mr. Dymond also mentioned the fact that Title III of C.E.T.A. (P.E.P.) funds may be available for use this year.

Mr. Knotts reported on the use of the Area Center for students who do not fit into the regular classroom, and who do need vocational skills so they can be trained in a salable occupation. One student is presently enrolled in the Area Center and doing very well.

STUDENT AT
AREA CENTER

Mr. Knotts discussed the fact that Mrs. Hill will be retiring this year. Her position will be vacated. Mrs. Mildred Priebe was recommended to take her place as a special education teacher by Mr. Knotts, Mr. Long, and the building principal. A motion to hire Mildred Priebe was made by John Christie and seconded by Armas Johnson. Motion carried unanimously. Mrs. Priebe will be offered a contract in the amount of \$8,605.48 for the school year 1974-1975.

MILDRED PRIEBE
CONTRACT
SPECIAL ED
TEACHER

Bruce Haskell reported on the recent National School Boards Convention held in Houston, Texas. There were 19,000 + registered at this worthwhile and informative convention. Mr. Haskell stated that the money a school district spends to send a board member to this convention is very well spent.

NATIONAL SCHOOL
BOARDS CONVENTION

Mr. Haskell also suggested to the board that they consider seriously having a hydraulic wheelchair lift built into the special ed bus when we need to replace the present bus.

HYDRAULIC CHAIR LIFT

The board members read the letter from Coos County I.E.D. concerning a state-wide organization for I.E.D.'s. A copy of this letter will be mailed to all members so they can study it more fully.

COOS COUNTY I.E.D.
LETTER

The meeting was adjourned at 10:25 P.M.

Respectfully submitted,

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

Minutes of the Meeting

March 13, 1974

The regularly scheduled board meeting of the Clatsop County I.E.D. was held March 13, 1974, in the board room in the I.E.D. offices at 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

Bruce Haskell, Chairman
James Borders, Vice Chairman
Howard Simonsen
John Christie
O.W. Dimick
Jack Burkhart

MEMBERS ABSENT:

Armas Johnson

OTHERS PRESENT:

Richard Knotts, Superintendent
Dan Hess, Budget Committee Member
Charlotte Davis
Marilyn Ball
Roger Schoenborn
George Long
Charles Kraus
Charles Dymond
E. D. Towler

Bruce Haskell opened the 1974-75 Budget Hearing at 8:09 P.M. The Daily Astorian, Seaside Signal, and Columbia Press have all published the I.E.D.'s budget. The budget was adopted by resolution with a motion by James Borders and a second by O.W. Dimick. The resolution adopting the budget, levying taxes, and making appropriations was presented to the board. All voted in favor of this motion. Motion carried.

BUDGET HEARING

Dan Hess suggested that the wording of the ballot include the word decrease so that the voters may react more favorably to the budget passage.

"DECREASE"
SUGGESTED

It was moved by O.W. Dimick and seconded by Howard Simonsen to close the budget hearing. Motion carried unanimously.

CLOSURE OF
BUDGET HEARING

The minutes of the last board meeting of February 20, 1974, were approved as presented to the board with a motion by O.W. Dimick. John Christie seconded this motion. Motion carried.

MINUTES

The unpaid bills for February and March were presented to the board. The total for the bills is \$6,697.70.

UNPAID BILLS

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Minutes of the Meeting
March 13, 1974

This includes the bill from Ed Feary Insurance Agency, which is down \$1,100.00 this year. O. W. Dimick moved that these bills be paid with Howard Simonsen seconding the motion. Motion carried.

UNPAID BILLS
(Cont.)

The financial report dated March 1, 1974, was presented to the board by Mrs. Davis, the bookkeeper. The cash in the bank is \$1,413.50 - the savings account is now \$375,025.59. Line item 14.9 was discussed by the board. This line item shows the increase of timber resources. The budget estimate was \$46,000.00, received was \$91,584.54. It was moved by Howard Simonsen and seconded by John Christie to accept the financial report. Motion carried unanimously.

FINANCIAL REPORT

Next on the agenda was the explanation of S.B. 622 - computation of retirement benefits as related to unused sick leave. Mr. Knotts led the detailed discussion of this bill. Mr. Dimick moved that we table our participation in S.B. 622 until we get clear and definite information on how it will affect us. John Christie seconded this motion, then withdrew his second, with Mr. Dimick withdrawing his motion, so this bill could be discussed by the board.

S.B. 622

O. W. Dimick then moved that we do not elect to participate in S.B. 622 as it is now interpreted by P.E.R.S. James Borders seconded this motion. It was voted on, with the vote being 4 in favor and one against (Howard Simonsen) to elect not to participate in S.B. 622 as it is now interpreted by P.E.R.S. It was requested that the Superintendent write a letter stating that the I.E.D. believes this is a bad piece of legislation. Motion carried.

S.B. 622
NOT TO PARTICIPATE

Mr. Knotts outlined the present Occupational Safety and Health Act. This is a safety program that meets both federal and state guidelines for the safety and health of all employed by the district. It was moved by John Christie and seconded by James Borders to adopt this district policy as prepared by the Superintendent. Motion carried unanimously.

OCCUPATIONAL
SAFETY AND HEALTH
ACT

Mr. Dymond presented the land lab data and plans to the board. This is the use of a piece of the Astor Experiment Station (8 or 9 acres) for the student ag program. The board approved the presentation of this data and plans to the college with a motion by Howard Simonsen and a second by O. W. Dimick. Motion carried.

LAND LAB DATA
AND PLANS

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Minutes of the Meeting
March 13, 1974

Next, Mr. Dymond presented copies of the newly printed Work Experience Programs book. This book is prepared under the provisions of a grant award, Part G, Vocational Education Act.

WORK EXPERIENCE
PROGRAMS BOOK

The Superintendent recommended to the board that the mileage rate be increased to 14¢ per mile for the rest of the year. The mileage used will be decreased to make up for the increase in the rate. This was adopted by a motion from John Christie and a second from O.W. Dimick. Motion carried.

INCREASE IN
MILEAGE RATE

Mr. Long explained the recent conference call the directors of special education participated in in lieu of their scheduled meeting in Eugene.

CONFERENCE CALL

Mr. Long, with the aid of Mr. Kraus, explained the research programs offered through the I.E.D. Mr. Long and Mr. Kraus explained a search they went through showing the board step by step the research involved. A demonstration of the microfiche reader and printer was given to the board. They will have in-service training sessions in all school so this research will be used more.

RESEARCH

Mr. Schoenborn stated that the O.P.S.H.A. appointed a committee in this community and went through the Area Center upgrading the safety of the vocational center. Mr. Schoenborn also discussed the lad lab, State F.F.A. Convention and the proposed open house at the Area Center.

O.P.S.H.A.
AREA CENTER

Mr. Kraus reported that the N.D.E.A. application is now in Salem and we should know by the middle of March of the outcome.

I.M.C.

Mrs. Davis asked permission of the board to file part of the contents of the notebooks. This would include a copy of each month's minutes, bills, financial reports and put in a notebook labeled for that year. The board granted this permission.

FILING CONTENTS
OF BOARD MEMBERS
BOOKS

The meeting was adjourned at 10:10 P.M. with a motion by John Christie and a second by Howard Simonsen. Motion carried.

ADJOURNMENT

Respectfully Submitted,

Marilyn Ball

Marilyn Ball, recording secretary

DISTRICT POLICY

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

O.S.H.A. - O.S.E.A.

Occupational Safety and Health Act

Oregon Safe Employment Act

The Board of Directors of the Clatsop County Intermediate Education District does hereby direct the development of and the approval of and support for a strong and viable occupational safety program. The program developed should fall within the guidelines of the Occupational Safety and Health Act passed by the Congress of the United States in 1970 and the Oregon Safe Employment Act passed by the 1973 Oregon Legislature.

Although district policy shall support a safety program that meets both federal and state guidelines, the main objective of the program will be to "assure, in-so-far as possible, every working man or woman (in the district employ) safe and healthful working conditions, and to preserve human resources.

The superintendent of the district is by this policy assigned duties of chief health and safety officer, and it will be his responsibility to carry out the policy, together with the requirements of federal and state legislation, and to make every effort to provide safe and healthful working conditions for all district employees.

On recommendation to the board by the chief health and safety officer of the district, the following administrative policy statement is included in the general district policy, and approved by the district board.

To carry out the responsibilities associated with federal and state safety legislation, the chief health and safety officer will appoint a district health and safety committee consisting of staff members representing the various district programs. This committee will meet regularly, and minutes of record will be maintained. This committee will support the chief health and safety officer in carrying out his assigned responsibilities.

This committee will address itself to the development of and continued implementation of:

- a. A safety inspection system covering all facilities and equipment.
- b. An accident investigation system, with the recording of documentary evidence relating to severity and cause.
- c. A yearly review of compensation claims associated with job related accidents, and developments of preventative measures.

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District Policy

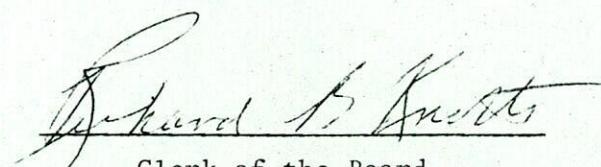
Occupational Safety and Health Act

- d. Examination of physical requirements for those positions involving hazardous duty or requiring special dexterity and/or strength.
- e. Design and implementation of safety training programs designed to reduce accidents and preserve human resources.
- f. Preparation of a yearly report to the board of directors.
- g. The development and maintenance of complete and detailed minutes of record relating to all facets of district safety programs and activities, including both in house and official inspection programs, including corrective action taken.
- h. Have available at all times complete records ready for federal and/or state audit.

Adopted by the Board of Directors of the Clatsop County Intermediate Education District the 13th day of March, 1974.

Attest:

Chairman of the Board



Clerk of the Board

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT
MINUTES OF THE BOARD MEETING
FEBRUARY 20, 1974

The regularly scheduled board meeting was held February 20, 1974, in the board room at the I.E.D. office, 3194 Marine Drive, Astoria, Oregon.

THOSE PRESENT:

James Borders, vice-chairman
Jack Burkhart
John Christie
Howard Simonsen

THOSE ABSENT:

Bruce Haskell, chairman
Armas Johnson
O.W. Dimick

OTHERS PRESENT:

Richard B. Knotts, Superintendent Charles Kraus
Charles Dymond Charlotte Davis
Roger Schoenborn E.D. Towler
Dave Phillips Marilyn Ball

In the absence of the chairman, James Borders, the vice-chairman, called the meeting to order at 8:15 P.M.

The minutes of the last meeting held January 15, 1974, were approved as presented with a motion by Howard Simonsen, and a second by John Christie. Motion carried.

The unpaid bills for January and February were presented to the board. It was moved by John Christie and seconded by Howard Simonsen that the bills be paid. Motion carried with all voting in favor. A question was raised on the large bill from the Clatsop County Health Department. Mrs. Davis explained that this bill is for two months so it is larger than usual.

Mrs. Davis also presented this month's financial report. She stated that we are getting good interest on our time certificates. The projections we have on our finances for this year are good. It was moved that the financial report be accepted by Jack Burkhart with a second to this motion by John Christie. Motion carried.

After brief staff reports, Mr. Knotts explained the Resolution on the Affirmative Action Plan. This plan was written up by the Clatsop County Intermediate Education District to comply with Fair Employment Practices. The plan contains a report on the labor staff of the district. It was moved that the Affirmative Action Plan be adopted by John Christie and seconded by Jack Burkhart. Motion Carried.

MINUTES

UNPAID BILLS

FINANCIAL REPORT

AFFIRMATIVE ACTION PLAN

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Minutes of the Board Meeting
February 20, 1974

Next on the agenda was the presentation of the Resolution to Adjust the Board Terms. It was decided by a flip of a coin, the manner specified by HB 2137, Section 78 that Zone II (Lewis & Clark District #5) will be a two year term expiring June 30, 1976; Zone I (Astoria District #1-C) will be a four year term expiring June 30, 1978; and Zone VII (At Large) will be a four year term expiring June 30, 1978.

RESOLUTION TO
ADJUST BOARD
TERMS

ZONE I
ZONE II
ZONE VII

It was also decided by a flip of a coin that Zone III (Warrenton District #30) will be a two year term, expiring 30 June, 1979; Zone VI (At Large) will be a four year term expiring 30 June, 1981; and Zone IV (Jewell #8 - Olney #11-C) will be a four year term, expiring on 30 June, 1981.

ZONE III
ZONE VI
ZONE IV

The Board Meeting was recessed at 8:44 P.M. in order that the Budget Committee Meeting could be called to order and the Budget Message read at the published time.

RECESS

By order of the vice-chairman, James Borders, the regular meeting of the Board was re-convened at 10:15 P.M.

RE-CONVENING

The Board then picked up the business of items set forth in the agenda. It was moved by Howard Simonsen and seconded by Jack Burkhart that the Resolution re-adjusting the board terms be approved. Motion carried unanimously. The Resolution is attached.

RESOLUTION RE-
ADJUSTING THE
BOARD TERMS
APPROVED

It was moved by John Christie and seconded by Jack Burkhart that a Resolution calling for an election on May 7th for three directors and also to exceed the 6% constitutional limit be approved. Motion carried unanimously. The Resolution is attached.

RESOLUTION CALLIN
FOR ELECTION

It was moved by John Christie and seconded by Howard Simonsen that the board approve a Resolution announcing board vacancies for the May 7th election. Motion carried unanimously. The Resolution is attached.

RESOLUTION
ANNOUNCING BOARD
VACANCIES

It was moved by Howard Simonsen and seconded by John Christie that the Resolution on Staff Contracts for 1974-75 be approved. Motion carried. The Resolution is attached.

RESOLUTION ON
STAFF CONTRACTS
FOR 1974-1975

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Minutes of the Board Meeting
February 20, 1974

It was moved by John Christie and seconded by Howard Simonsen that salaries for the certified staff below the rank of Superintendent be based on the Astoria District 1-C Salary Schedule for 1974-1975, and approved for contract purposes as budgeted. Motion carried unanimously.

SALARIES FOR
CERTIFIED STAFF

It was moved by John Christie and seconded by Howard Simonsen that the present three year contract of the Superintendent be extended for one year, the contract to expire on 30 June, 1977, and the 1974-1975 salary be approved as budgeted in the amount of \$21,549.70. Motion carried unanimously.

SUPERINTENDENT'S
SALARY

There being no further business to come before the board, the meeting was adjourned at 10:43 P.M.

ADJOURNMENT

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

1974 - 1975

RESOLUTION ON TEACHER CONTRACTS

WHEREAS under ORS 342.513, the school board shall give a written notice to each teacher advising him or her of election or non-election for contracted service for the following year, said notification to be delivered to the teacher on or before 15 March, and

WHEREAS HB 2132 passed by the 1973 legislature extended tenure to teachers in all Oregon School Districts, and

WHEREAS under the authority of this act and other Oregon Statutes as amended, certain teachers on the Clatsop County I.E.D. staff by reason of length of service, including one year of probationary service, are now eligible to be under tenure, now be it

RESOLVED that the below named teachers be granted a contract for the 1974-1975 School Year, thus establishing tenure and continued service for the teachers specifically named, said tenure and continued service to be limited only by applicable Oregon Statutes, and

WHEREAS under the same statutes, teachers with less than three years of probationary service may be elected to another year of probationary service, now be it

RESOLVED that the following teachers be offered a one year contract for the 1974 - 1975 School Year.

Teacher Tenure Contracts recommended for:

Charles Dymond, George Long, Charles Kraus, Perry Jones, Lois Ball, Roger Schoenborn, Phil Everett, Fred Mestrich, Art Alve, Charles Laird, Kent Poulsen, Donna Mary Dulcich, Barbara Hilen, Delores Sharp, Jane Ann Petersen, Paul Reimann, and Albert Hyde.

Teacher Probationary Contracts recommended for:

Trudy Enke, Darryl Hartung, Keith Bramwell, and Dale Cooley.

Adopted by the Clatsop County Intermediate Education District Board on the 20th day of February, 1974.

Attest:

Richard B. Knotts
Clerk of the Board

Bruce Haskell
Chairman of the Board

Ref: ORS 342.285 Section 1 (2) and (3) (1973)

RESOLUTION
35 DAYS NOTICE OF ELECTION

BE IT RESOLVED that the Clatsop County Intermediate Education District forward to the County Election Officer at least 47 days prior to election the following notice:

STATE OF OREGON)
COUNTY OF CLATSOP) ss:
CLATSOP COUNTY INTERMEDIATE)
EDUCATION DISTRICT

Notice is hereby given that at the Clatsop County Intermediate Education District Election called to be held on May 7, 1974, that one director be elected to fill each of the following positions by zone:

Zone II for a two year term expiring 30 June, 1976
Zone I for a four year term expiring 30 June, 1978
Zone VII for a four year term expiring 30 June, 1978

and further that said zones are geographically identified as follows:

Zone II represents that territory within the confines of School Dist. 5
Zone I represents that territory within the confines of School Dist. 10
Zone VII represents a zone AT LARGE representing the entire IED territory.

and further that under applicable Oregon Statutes the directors are nominated and elected by zone.

Adopted by the board of directors, Clatsop County Intermediate Education District the 20th day of February, 1974.

Attest:

Bruce Barkell

Chairman of the Board

Paul B. Jones

Clerk of the Board

RESOLUTION

CALLING FOR ELECTION

Date: February 20, 1974

BE IT RESOLVED, that the Board of Directors, Clatsop County Intermediate Education District, Clatsop County, Oregon, hereby set the date of May 7, 1974, for an election to exceed the 6% limitation for the 1974-75 School Year.

BE IT FURTHER RESOLVED, that at said election that one director shall be elected to fill the position of director representing

Zone II for a term expiring 30 June, 1976
Zone I for a term expiring 30 June, 1978
Zone VII for a term expiring 30 June, 1978

BE IT FURTHER RESOLVED, that the election officer be, and is hereby directed to have published the notices required by ORS 259.080 and 259.100 in the Daily Astorian, the Columbia Press, and the Seaside Signal, said newspapers published in the Intermediate Education District and of general circulation in all or in parts of said district.

Adopted by the board of the Clatsop County Intermediate Education District this 20th day of February, 1974, and made a part of the minutes of record.

Attest:

Bruce Workel

Chairman of the Board

James B. Knobbe

Clerk of the Board

RESOLUTION
AFFIRMATIVE ACTION PLAN

WHEREAS it has become necessary by reason of Federal and State Labor Statutes for all Governmental Agencies to develop an "Affirmative Action Plan" relating to Equal Employment Opportunity, now be it

RESOLVED that the Affirmative Action Plan developed for this district be adopted on this date, and that the Superintendent of the District be named the Affirmative Action Officer, and charged with the responsibility for the implementation of this plan.

Adopted by the district board of the Clatsop County Intermediate Education District the 20th day of February, 1974.

Attest:

Chairman of the Board

Clerk of the Board

RESOLUTION
READJUSTMENT OF BOARD TERMS
RE: HB2037 SECTIONS 77-78

February 20, 1974

WHEREAS prior to 1971, I.E.D. Board Members served three year terms, and
WHEREAS in 1971 the Oregon Legislature passed a statute changing all future terms to four year, and
WHEREAS the change to four year terms caused a disruption of rotations built into the original district plan, resulting now in 1974 with three vacancies expiring and three vacancies expiring in 1977, and
WHEREAS the 1973 Oregon legislature passed a statute limiting election to full term vacancies to a minimum of two for each election year, and
WHEREAS the I.E.D. must readjust its vacancy patterns to conform to the two full-term elections per year in the manner specified by HB 2137, Section 78, to wit: adjusting length of terms by lot, and
WHEREAS the present make-up of the Board by Zone is as follows:

Zone	Territory	Term Expires
I	Astoria District 1-C	30 June, 1974 4
II	Lewis & Clark #5	30 June, 1974 2yR
III	Warrenton #30	30 June, 1977 2yR
IV	Jewell #8-Olney 11-C	30 June, 1977 4L
V	Seaside	30 June, 1976
VI	At Large	30 June, 1977 4H
VII	At Large	30 June, 1974 4

now be it

RESOLVED that the Board cast lots between Zones I, II, and VII, determining two of these zones for a four year term expiring 30 June, 1978, and one of these zones for a two year term, expiring 30 June, 1976, and in like manner the Board cast lots between Zones III, IV, and VI, determining two of these zones for a four year term expiring 30 June, 1981, and one for a two year term expiring 30 June, 1979, and now

WHEREAS using the procedure outlined herein will by 1977 then result in the following organizational pattern:

Zone	Territory	Term Ends	Final	
I	Astoria 1-C	30 June, 1978	1978	
II	Lewis & Clark #5	30 June, 1978	1978	ADJUST
III	Warrenton #30	30 June, 1981	1981	TO
IV	Jewell #8-Olney 11-C	30 June, 1981	1981	COIN
V	Seaside #10	30 June, 1976	1980	FLIP
VI	At Large	30 June, 1979	1979	
VII	At Large	30 June, 1976	1980	

and

WHEREAS this organizational pattern will be in conformity with HB 2037, Section 77, now be it

RESOLVED that this resolution be adopted and made a matter of record.

RESOLUTION

ADOPTING BUDGET, LEVYING TAXES, AND
MAKING APPROPRIATIONS

1. BE IT RESOLVED that the Board of Directors of the Clatsop County Intermediate Education District hereby adopts the budget approved by the Budget Committee of said district on 20 February, 1974, now in the office of said district, and
2. BE IF FURTHER RESOLVED that the Board of Directors of said district levies the taxes in the amount of \$2,312,483.08 provided for in the budget adopted in paragraph one (1) above, total of said budget being in the aggregate amount of \$2,941,744.48, and that these taxes are as of 1:00 A.M., January 1, 1974, and
3. BE IT FURTHER RESOLVED that the amounts authorized to be expended during the fiscal year beginning 1 July, 1974, and for the purposes shown below, are hereby appropriated as follows:

(1)	Equalization Fund	\$1,967.724.48
(2)	General Fund	
a.	Personnel Services	\$527,537.32
b.	Materials and Services	212,380.53
c.	Capital Outlay	73,602.15
d.	Other Requirements	15,500.00
e.	Contingency	<u>10,000.00</u>
	Total General Fund	
	Appropriation	\$839,020.00
		839,020.00
(3)	Short Term Loan Fund	75,000.00
(4)	Co-op Purchasing Fund	50,000.00
(5)	Misc. State & Federal Fund	10,000.00
	Total All Appropriations	<u>\$2,941,744.48</u>

Adopted this 13th day of March, 1974, by the Board of Directors of the Clatsop County Intermediate Education District, and made a matter of the minutes of record.

Attest:

Chairman of the Board

Clerk of the Board

CERTIFIED STAFF LIST

<u>Teacher</u>	<u>Assignment</u>	<u>Service Time</u>	<u>Perma-</u>	<u>Probationary</u>
1. Dymond	Director, Vocational Curriculum	1968-74	6	X
2. Long	Director, General Curriculum	1970-74	4	X
3. Kraus	I.M.C. Director	1968-74	6	X
4. Jones	Vo-Ed Coordinator	1969-74	5	X
5. Ball	Vo-Ed Coordinator	1970-74	4	X
6. Schoenborn	Area Center, Director	1968-74	6	X
7. Everett	Area Center, Mechanics	1968-74	6	X
8. Mestrich	Area Center, Mechanics	1970-74	4	X
9. Alve	Area Center, Mechanics	1970-74	4	X
10. Laird	Area Center, Mechanics	1969-74	5	X
11. Poulsen	Area Center, Electronics	1971-74	3	X
12. Dulcich	Speech Therapist	1964-74	10	X
13. Hilen	Speech Therapist	1964-74	10	X
14. Sharp	Speech Therapist	1969-74	5	X
15. Petersen	Speech Therapist	1971-74	3	X
16. Reimann	Special Ed - EMR	1969-74	5	X
* 17. Hyde	Special Ed - EMR	1968-74	6	X
* 18. Hill	Special Ed - EMR	1970-74	4	X
19. Enke	Special Ed - TMR	1972-73 1973-74	2	X
20. Hartung	Area Center, Agriculture	1972-73	2	X
21. Cooley	Area Center, Agriculture	1973-74	1	X
22. Bramwell	Area Center, Agriculture	1972-73 1973-74	2	X

(Permanent Status does not take precedence over Retirement Laws)

(Hill retires this year - Hyde 6/30/75)

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

JANUARY 16, 1974

The regularly scheduled meeting of the I.E.D. Board was held January 16, 1974, in the boardroom at the I.E.D. office in Astoria.

MEMBERS PRESENT:

Bruce Haskell, chairman
Jack Burkhart
O. W. Dimick
Howard Simonsen
John Christie

MEMBERS ABSENT:

Armas Johnson
James Borders

OTHERS PRESENT:

Richard Knotts, Superintendent Charlotte Davis
George Long Helenita Kassler
Charles Dymond E. D. Towler
Charles Kraus Marilyn Ball
Roger Schoenborn

The meeting was called to order by chairman, Bruce Haskell.

The minutes of the last regular board meeting, December 19, 1973, were approved as presented with a motion from O. W. Dimick and a second from Howard Simonsen. The motion carried.

MINUTES

Next on the agenda, the unpaid bills against the district for December, 1973, and January, 1974, were presented to the board. Mr. Knotts explained the bill from Clatsop County, and also the large bill from Consolidated Printing. This bill is the last payment on the I.M.C.'s catalogues. This bill was previously budgeted for. It was moved by Howard Simonsen and seconded by O. W. Dimick that these bills be paid. Motion carried.

UNPAID BILLS

Mrs. Davis presented the financial report for the month to the board. She explained the procedure of the County to notify us by phone when the I.E.D. receives some money. This money can be immediately invested with the I.E.D. gaining some interest. Jack Burkhart moved that the financial report be accepted, with O. W. Dimick seconding this motion. Motion carried.

FINANCIAL REPORT

The resignation of Charles Bruce Dymond from the budget committee was accepted with regret. Howard Simonsen moved that this resignation be accepted with O. W. Dimick seconding the motion. Motion carried. Mr. Dymond will be moving out of the area.

The regular meeting was adjourned at 9:00 P. M.

Respectfully submitted,

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

DECEMBER 19, 1973

The regularly scheduled board meeting was held December 19, 1973 in the board room at the I.E.D. office at 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

Bruce Haskell, chairman
James Borders, vice-chairman
Armas Johnson
John Christie

MEMBERS ABSENT:

Jack Burkhart
Howard Simonsen
O. W. Dimick

OTHERS PRESENT:

R. B. Knotts, Superintendent
George Long
Charles Dymond
Helenita Kassler
Charles Draus

Dolores Sharp
Roger Schoenborn
Charlotte Davis
Dr. Julia Dickinson,
Clatsop County Health
Department

The meeting was called to order by the chairman, Bruce Haskell at 8:07 P. M.

The minutes of the meeting of November 28, 1973, were approved as presented by a motion from James Borders and a second by John Christie. Motion carried.

MINUTES

The unpaid bills for November and December were presented to the board by Mrs. Davis. As there were no questions on the bills, John Christie moved that these bills be paid, with James Borders seconding the motion. Motion carried.

UNPAID BILLS

The financial report dated December 1, 1973, was also presented to the board by Mrs. Davis. All questions were answered by Mr. Knotts and Mrs. Davis. John Christie moved that the financial report be accepted with Armas Johnson seconding the motion. Motion carried.

FINANCIAL REPORT

Next on the agenda was a report by the County Health Doctor, Julia Dickinson. Dr. Dickinson gave the board a broad review of the Clatsop County's health program including child health, pre-natal classes, home visitations, immunizations, and helath services pertaining to education.

DR. DICKINSON
CLATSOP COUNTY
HEALTH DOCTOR

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Minutes of the Board Meeting
December 19, 1973

Mrs. Dolores Sharp, Clatsop County I.E.D. Speech Therapist, explained to the board the duties and accomplishments of the Speech and Hearing Department.

James Borders moved that the regular board meeting be adjourned with John Christie seconding this motion.
Motion carried.

Respectfully submitted,

Marilyn Ball, Recording Secretary

SPEECH &
HEARING DEPT.

ADJOURNMENT

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

Minutes of the Meeting

November 28, 1973

The monthly board meeting of the I.E.D. was held November 28, 1973, in the board room at the I.E.D. office at 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

Bruce Haskell, chairman
James Borders, vice-chairman
Howard Simonsen
O. W. Dimick
Armas Johnson
John Christie

MEMBERS ABSENT:

Jack Burkhart

OTHERS PRESENT:

Richard Knotts
Charles Kraus
E. D. Towler
Ed Feary

Charles Dymond
Charlotte Davis
Marilyn Ball

The meeting was called to order at 8:15 P.M. by the chairman, Bruce Haskell.

O. W. Dimick moved that the minutes of the meeting of October 17, 1973, be accepted as presented. James Borders seconded this motion. Motion carried.

MINUTES

The unpaid bills against the district were presented to the board. O. W. Dimick moved that these bills be paid, with John Christie seconding the motion. Motion carried. Those bills questioned and discussed were the bill from the Houghton-Mifflin Company for testing and also the bill from Warrenton District #30 for bus transportation and bus repair.

UNPAID BILLS

Mrs. Davis presented the financial report for this month to the board. John Christie moved to accept this report with O. W. Dimick seconding the motion. Motion carried. Mrs. Davis stated that it was necessary to borrow \$50,000.00 to meet the November payroll and bills. This is the smallest amount we have had to borrow and for the shortest length of time.

FINANCIAL REPORT

Ed Feary, the insurance agent for the I.E.D., was present and discussed the insurance held by our district. Each year Mr. Feary reports to the board

INSURANCE

Page 2

Minutes of the Board Meeting
November 28, 1973

and goes through our schedule of insurance policies, discussing our insurance program in general. For the coming year, Mr. Feary told the board that they can lower the amount budgeted for insurance because the premiums are decreasing from the previous year.

INSURANCE (CONT.)

James Borders suggested to the board that Glenn Meier from Jewell be appointed to the budget committee. John Christie seconded this motion. Motion carried. Armas Johnson moved that Bill Berg be appointed to the budget committee from the Warrenton District #30 zone. John Christie seconded this motion. Motion carried.

BUDGET COMMITTEE

GLENN MEIER
WILLIAM BERG

John Christie stated that he will talk to Alva Colvin to determine his desire to serve on the budget committee again.

ALVA COLVIN

Mr. Long, who is presently attending a testing seminar in Olympia, Washington, was excused from this meeting as was Mr. Schoenborn, who is representing the State Association Vocational Ag Teachers at the National AVA in Atlanta.

MR. LONG

MR. SCHOENBORN

Mr. Knotts distributed to the board reports on Research, Development and Planning, Special Program Funds, and a Special Report on Special Education and H.B. 2444.

MR. KNOTTS

Mr. Knotts also discussed H.B. 2444. John Christie moved that the I.E.D. file a new compliance according to the 1963 Civil Rights Act. Howard Simonsen seconded this motion. Motion carried. This motion was made for the purpose of obtaining government training films for the deaf.

1963 CIVIL RIGHTS

Mr. Knotts discussed the November 19th staffing of children who come under H.B. 2444. It was suggested to the board that they attempt to be present at one of these staffings so they can see first hand what all is being done for the handicapped in this county.

NOVEMBER 19TH
STAFFING OF
CHILDREN UNDER
H.B. 2444

Mr. Kraus discussed the Preliminary Report on the I.M.C. Survey on the in-depth assessment of I.M.C. Services to the teachers of Clatsop and Tillamook Counties for the project period of 1973. Mr. Kraus also discussed; (1) The in-service work that the I.M.C. is conducting in the schools in Clatsop and Tillamook Counties, and (2) The A-V Equipment and Materials Purchasing Crises.

I.M.C.
MR. KRAUS

Mr. Dymond reported on the activities of the Area Center teachers and also the current Fisheries Proposal.

MR. DYMOND

Page 3

Minutes of the Board Meeting
November 28, 1973

The staff and board members commented on the recent O.S.B.A. convention held in Portland. All who attended this convention gave reports on their activities.

O.S.B.A.
CONVENTION

The next board meeting will be held at 8:00 P.M. as regularly scheduled on December 19th. This will also be the first meeting (organizational) of the I.E.D. budget committee.

NEXT BOARD -
BUDGET MEETING

It was suggested to Mr. Knotts that he invite Dr. Julia Dickenson to one of the board meetings. Also it was suggested that all qualified insurance brokers be invited to review the I.E.D.'s existing insurance policies. It was suggested that this last item be placed on next month's agenda.

INVITATIONS TO
MEETINGS
INSURANCE

It was moved by Bruce Haskell and seconded by Howard Simonsen that the meeting be adjourned. Motion carried.

ADJOURNMENT

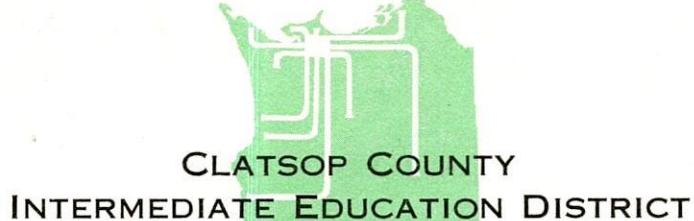
Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

BOARD OF DIRECTORS

BRUCE HASKELL, CHAIRMAN
JAMES BORDERS, VICE CHAIRMAN
O. W. DIMICK
HOWARD SIMONSEN
JOHN CHRISTIE
JACK BURKHART
ARMAS JOHNSON



3194 MARINE DR., ASTORIA, OREGON 97103
TELEPHONE 325-2862

RICHARD B. KNOTTS
SUPERINTENDENT

November 15, 1973

I.E.D. BOARD MEETING

Due to the fact that the regular monthly board meeting night falls on Thanksgiving eve, by general agreement the meeting date has been cancelled.

The meeting is re-scheduled for Wednesday, November 28th, at 8:00 P.M. in the board room at the I.E.D. office.

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

Minutes Of The Meeting

October 17, 1973

The regularly scheduled board meeting was held October 17, 1973, in the board room at the I.E.D. office at 3194 Marine Drive, Astoria, Oregon.

MEMBERS PRESENT:

James Borders, Vice-Chairman
Jack Burkhart
Howard Simonsen
O. W. Dimick

MEMBERS ABSENT:

Bruce Haskell, Chairman
Armas Johnson
John Christie

OTHERS PRESENT:

Richard Knotts
George Long
E. D. Towler

Charlotte Davis
Marilyn Ball
Steve Bagwell,
Daily Astorian

The meeting was called to order at 8:30 P. M. by the vice-chairman, James Borders, in the absence of the chairman, Bruce Haskell.

It was moved by O.W. Dimick that the minutes of the meeting of September 19, 1973, be accepted as presented. The motion was seconded by James Borders and carried.

MINUTES

The unpaid bills for September and October were presented to the board. It was moved by Howard Simonsen that these bills be paid and seconded by O. W. Dimick. Motion carried with all voting in favor. The Clatsop County Health Department's bill was explained. This bill, in the amount of \$3,305.04, is fairly standard for each month. The bill is broken down into sections, which include the Nurse's Salaries, Payroll Expenses, Travel, 10% of the Health Officer's time, 10% of the Supervisory Nurse's time, and Supplies.

UNPAID BILLS

The financial report dated October 1, 1973, was explained by Mrs. Davis. The current status of the cash and savings is in the amount of \$24,226.14. Mrs. Davis stated that the I.E.D. hasn't had to borrow any money as yet and that financially we are doing quite well this year. Howard Simonsen moved that the financial report be accepted, with O. W. Dimick seconding the motion. All were in favor and the motion carried.

FINANCIAL REPORT

Next on the agenda was the introduction of visitors. Steve Bagwell, representing the Daily Astorian, was introduced to the board.

INTRODUCTION OF VISITOR

Superintendent Knotts gave a report consisting of the workshops to be held in the near future which will be of concern to the I.E.D. These workshops include one on Minimum Standards for Oregon Schools which are to be adopted this year. This workshop will be held October 23rd. A workshop on Graduation Requirements will be held November 13th in the Central School Auditorium. Dates are to be set on workshops concerning the New Accounting System and Elections.

WORKSHOPS

Mrs. Knott's reported on the I.M.C. study concerning Columbia County's request to use the Clatsop-Tillamook I.M.C.'s services. If a letter is received from Columbia County requesting a feasibility study, this study will be conducted by a staff member representing both Clatsop and Tillamook Counties.

COLUMBIA COUNTY
RE: IMC USE

Written policies for 1974 were discussed. It was agreed by the board that the guidelines will be written up and then presented to the board members so they can look the guidelines over and change them if necessary. Adoption of Policies should be completed by June 30, 1974.

I.E.D. POLICIES

Next the letters Mr. Knotts has been writing to the government concerning the Excess Property were discussed. Mr. Knotts has been corresponding with our congressman recently letting him know the I.E.D.'s dissatisfaction with the unavailability of good useable surplus property.

SURPLUS PROPERTY

Also reported on were the following: The progress on the joint use of the Astor Experiment Station with the Community College, The I.E.D. and collective bargaining, The job descriptions for all employees, and the 1973-74 I.E.D. Tax Rates. On the latter, a chart was presented to all present showing the I.E.D. operation and equalization levies. The levy per thousand dollars is down 89¢ this year from the previous year.

I.E.D. TAX RATES

Next on the agenda was the adoption of the budget calendar for preparing the 1974-75 budget. This year all meetings of the budget committee are scheduled for Wednesday evenings. The budget message will be delivered at the fifth meeting of the budget committee and will contain the input of the four previous meetings. If any changes in the dates have to be made, they will be published well in advance. Jack Burkhardt moved to accept the budget calendar as printed, with Howard Simonsen seconding this motion. Motion carried unanimously.

BUDGET CALENDAR

Page 3

Minutes of the Board Meeting
October 17, 1973

An appointment to the budget committee from the Warrenton District #30 board is still needed.

ONE APPOINTMENT TO
BUDGET COMMITTEE
NEEDED

Mr. Knotts discussed the service of the local Government Personnel Institute. The I.E.D. will have to wait for area district recommendations before deciding whether or not to join.

GOVERNMENT PERSONNEL
INSTITUTE

The choice of what type of financing should be used for unemployment insurance was discussed briefly. School districts in Oregon are not covered at the present time by unemployment insurance but will be on January 1, 1974. Funds to pay for this coverage will have to be placed in next year's budget.

UNEMPLOYMENT
INSURANCE

Mr. Long gave his staff report on the special education programs in this county and especially H.B. 2444 which affects certain children not enrolled in schools at present.

MR. LONG

Plans for the O.S.B.A. Convention to be held in November were discussed briefly.

O.S.B.A. CONVENTION

Mr. Dimick presented a brief legislative report to the board.

LEGISLATIVE REPORT

The meeting was adjourned at 10:00 P.M. O. W. Dimick moved to adjourn the meeting with Jack Burkhardt seconding the motion. Motion carried.

ADJOURNMENT

Respectfully submitted,

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

Minutes of the Meeting

September 20, 1973

The regularly scheduled board meeting was held September 20, 1973 in the board room at the I.E.D. office, 3194 Marine Drive, Astoria, Oregon.

Board Members Present:	Board Members Absent:
Bruce Haskell, chairman	Armas Johnson
James Borders, vice-chairman	
Howard Simonsen	
O.W. Dimick	
John Christie	
Jack Burkhart	

Others Present:

Richard B. Knotts, Superintendent	E. D. Towler
George Long	Charlotte Davis
Charles Dymond	Marilyn Ball
Roger Schoenborn	Helenita Kassler
Sally Stringer	Dale Cooley
J. W. Forrester, Jr., Editor, Daily Astorian	
Chris Dudley, O.S.B.A.	
Bob Holdridge, Executive Director of the Community Action Team, Inc.	

The meeting was called to order by Bruce Haskell, chairman. The minutes of the meeting of July 11, 1973, were approved by a motion from O. W. Dimick and a second by John Christie. Motion carried. The minutes of the meeting of August 15, 1973, were approved with no additions or corrections by a motion from Jack Burkhart and a second from O. W. Dimick. Motion carried. The recent audio-visual bids made by the IMC were discussed.

MINUTES

The July-August and the August-September bills were presented, discussed and approved by a motion from O. W. Dimick and a second from John Christie. Motion carried.

UNPAID BILLS

Mrs. Davis presented the financial report. At the present time there is \$5,925.14 in savings, \$58,000 in time certificates and \$661.05 in the checking account. Mr. Knotts briefly explained the present status of timber resources. The financial report was accepted as presented with a motion from O.W. Dimick and a second from John Christie. Motion carried.

FINANCIAL REPORT

Page 2
Minutes of the Meeting
September 20, 1973

Next on the agenda was the introduction of visitors. J. W. Forrester, Jr., Editor of the Daily Astorian, and Chris Dudley, from the O.S.B.A. were introduced to the board.

INTRODUCTION OF VISITORS

Roger Schoenborn introduced Dale Cooley, a new staff member at the Area Center. Mr. Cooley, who teaches Vocational Ag I and III, briefly addressed the board.

DALE COOLEY

Mr. Schoenborn stated that the enrollment figures for this year are up to 328 students from the 240-245 that were enrolled at the Area Center last year. He also stated that there are approximately 30 students at Jewell, but the hiring of a 2/3 time teacher for these students has not taken place as of this date.

AREA CENTER ENROLLMENT

Mr. Dymond introduced Helenita Kassler, who will be replacing Judy Jessen as the secretary in his office.

HELENITA KASSLER

Mr. Dymond also discussed graduation requirements, the long-range career ed program & vocational ed forms for reimbursement of funds. The better identification of disadvantaged and handicapped students was discussed in detail. Mr. Dymond also discussed the work experience program, career information tests, and other guidance tools.

MR. DYMOND

Mr. Towler briefly discussed the 100 bills the legislature passed. Official interpretations of these bills will be forthcoming as will the final printing of these bills.

MR. TOWLER

Superintendent Knotts detailed the background of Career Education and Vocational Education in this county.

BACKGROUND OF CAREER ED GIVEN

Mr. Knotts led the discussion concerning Columbia County's I.E.D. wanting to receive services from the Clatsop-Tillamook I.M.C. The board requested that Columbia County write a letter to the board stating their desires. Also, a request for a feasibility study is needed from Columbia County. The board was assured that Tillamook County is and will continue to be completely informed on these matters.

COLUMBIA COUNTY AND CLATSOP-TILLAMOOK I.M.C.

Mr. Knotts recommended to the board that S. Dale Cooley be granted a contract as of September 1, 1973, for a total of 200 days in the amount of \$10,498.65. James Borders made a motion for acceptance of this contract, with a second from Jack Burkhart. All were in favor. Motion carried.

CONTRACT GRANTED TO S. DALE COOLEY

Page 3
Minutes of the Meeting
September 20, 1973

Mr. Long discussed the new performance standards for Head Start. Since it is now impractical for the Clatsop County I.E.D. to remain as grantee for this program the fiscal management was turned over to the Community Action Team, Inc., which is based in Scappoose. The Executive Director, Mr. Bob Holdridge, was present at the meeting and stated that the Clatsop County Head Start program will remain in this county, with the current staff retained. They will be on the payroll as of October 1st. A motion was made to transfer this authority by Jack Burkhart, with a second from John Christie. All were in favor of this motion, motion carried.

HEAD START

Mr. Long discussed the speech therapy program of the Clatsop County I.E.D. This year we have $3\frac{1}{2}$ therapists working in all schools of the county. The screening of students is completed and shortly the therapists will go into a regular schedule.

SPEECH THERAPY

George Long also explained to the board this year's Special Education program. We have four classes; one EMR High School Class at Warrenton High with an enrollment of 17, one EMR Junior High School class at Astoria Junior High with an enrollment of 11, one EMR elementary class at Captain Robert Gray School with an enrollment of 14, and one TMR elementary class at Central Elementary in Astoria with an enrollment of 6. Mr. Long also explained the methods presently used in special cases of handicapped children.

SPECIAL EDUCATION

Mr. Dimick gave a brief legislative report, including plans for state approved kindergartens, and also the collective bargaining law.

LEGISLATION

Glenn Meier and Dan Hess were appointed to the budget committee for the 1973-74 school year by a motion from John Christie and a second by Howard Simonsen.

BUDGET COMMITTEE
APPOINTMENTS

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

AUGUST 15, 1973

The regularly scheduled board meeting was held August 15, 1973, at the I.E.D. office at 3194 Marine Drive, Astoria, Oregon.

THOSE PRESENT:

Bruce Haskell
Jim Borders
O.W. Dimick

THOSE ABSENT:

Armas Johnson
Jack Burkhart
John Christie
Howard Simonsen

OTHERS PRESENT:

R. B. Knotts
George Long
Charles Dymond
E.D. Towler

Charles Kraus
Charlotte Davis
Marilyn Ball

Since there wasn't a quorum present, all action to be taken at this meeting will be verified at the next meeting of the I.E.D. board.

NO QUORUM

The approval of the minutes of the July 11, 1973, meeting was skipped as was the approval of the unpaid bills for July and August.

MINUTES &
UNPAID BILLS

The financial report for 1972-73 was presented to the board. The total received for the year was \$802,311.39, the total expended was \$713,892.73, with a balance on hand of \$88,418.66.

FINANCIAL REPORT

Mr. Kraus reported on the audio-visual aides and recommended awards. After reviewing the report, the board members present recommended that the Superintendent poll the board members absent to secure their approval, and thus place the equipment orders, with bid awards to be approved at the September meeting.

AUDIO-VISUAL AIDES

Mr. Knotts reported on Senate Bill #15, the "Open Meeting Law". Copies of this law and a rough draft copy of the Clatsop County's policy pertaining to this law were distributed to all board members present. It was requested of the Superintendent to send copies to all board members absent. Mr. Knotts explained this bill and a discussion followed. The important part that the news media plays in the carrying out of this policy was explained. The news media has to abide by the I.E.D.'s policy. It was decided that this bill and policy will be discussed at a later date.

OPEN MEETING LAW

Page 2
Minutes of the Board Meeting
August 15, 1973

Mr. Knotts then gave a brief report on each of the following bills: H.B. 2037, on elections (school elections in particular); H.B. 2444, on the survey of children not attending school. (It was requested that H.B. 2444 be put on the agenda for the next meeting.); H.B. 2042 concerning the immunization laws for children between the ages of 5 and 14 entering school in Oregon; and S.B. 883 relating to venereal disease teachers in Oregon Schools. It was mentioned that this should be handled as a vocational problem with possible vocational solution!

H.B. 2037
H.B. 2444
H.B. 2042
S.B. 883

Mr. Knotts announced the O.S.B.A. training session to be held for board members October 10th at the Pig N' Pancake restaurant in Seaside. More information on this training session will be forthcoming.

O.S.B.A.
SESSION 10/10

Mr. Kraus reported that the I.M.C. hopes to have their recent survey of the teachers in Clatsop and Tillamook Counties tabulated soon. This survey was taken to determine what the teachers thought of the I.M.C. services.

MR. KRAUS

Mr. Dymond reported that the Ag crew from the Area Center is working at the 4-H - F.F.A. fair in Astoria. This year the F.F.A. has some excellent displays. Mr. Dymond reported on the present status of long range career ed plans, minimum state standards and new graduation requirements.

MR. DYMOND

George Long discussed changes in E.S.E.A. Title I requirements and impending changes in the formula of distribution of funds to local districts. The board requested that a brief synopsis of this be prepared and mailed to each board member.

E.S.E.A.
TITLE I

Mr. Long then discussed Head Start and some of the problems encountered in administering the program. Mr. Knotts and Mr. Long were requested to investigate possibilities of transferring administration of the program to some other agency or group.

HEAD START

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

JULY 11, 1973

The regularly scheduled board meeting was held July 11, 1973 with the Clatsop County I.E.D.'s budget committee present.

BOARD MEMBERS PRESENT:

Bruce Haskell, chairman
James Borders, vice-chairman
O. W. Dimick
Howard Simonsen

BUDGET COMMITTEE MEMBERS PRESENT:

Glenn Meier
Ray Thygesen

OTHERS PRESENT:

Richard B. Knotts, Superintendent
George E. Long
Charles E. Dymond
Roger Schoenborn
Charles Kraus
E. D. Towler
Ken Sprute, Superintendent, Warrenton-Hammond District #30
Roy Seeborg, Superintendent, Astoria School District 1-C
Dr. Charles Smith, Superintendent, Seaside School District #10
Bernard Adamson, Superintendent, Jewell School District #8

The meeting was called to order by chairman, Bruce Haskell. Mr. Dimick moved that the board re-elect the same officers as last year. Howard Simonsen seconded this motion. A unanimous ballot was cast. All members were in favor; motion carried. Bruce Haskell will serve as chairman of the I.E.D. Board for 1973-74, with James Borders serving as vice-chairman.

The minutes of the last meeting of June 19, 1973, were approved as presented by a motion from O. W. Dimick and a second by Howard Simonsen.

MINUTES

The unpaid bills for June and July were presented to the board. Mr. Knotts explained all questions the board had pertaining to these bills. It was moved by O. W. Dimick and seconded by Howard Simonsen that these bills be paid.

BILLS

Page 2

Minutes of the board meeting
July 11, 1973

The financial report for this month was presented to the board. Approximately \$80,000 will be left over at the close of the past fiscal year. Ray Thygesen raised a question on the amount of this carry-over. Mr. Knotts, Mr. Haskell, and George Long explained this carry-over and its budgeting to the satisfaction of those present. It was moved by Howard Simonsen and seconded by O. W. Dimick to accept the financial report. Motion carried.

FINANCIAL REPORT

The Daily Astorian was designated as the I.E.D.'s official newspaper by a motion from O.W. Dimick, and a second from Howard Simonsen. The budget will also be published as a courtesy in the Seaside Signal and the Columbia Press. Due to the necessity of meeting deadlines of the budget and all legal notices, a weekly newspaper is not feasible to be named as the official newspaper. Motion carried.

OFFICIAL NEWSPAPER

Howard Simonsen moved that the board retain the same procedures in reference to the depositories for the I.E.D. funds for the year 1973-74. James Borders seconded this motion. The designated institutions are - The U.S. National Bank-Astoria Branch, The First National Bank-Astoria Branch, The Bank of Astoria, The U. S. National Bank-Warrenton Branch, First Federal Savings & Loan-Astoria, and the Equitable Savings and Loan-Astoria. Motion carried.

DEPOSITORIES FOR
I.E.D. FUNDS

The borrowing resolution for 1973-74 was approved. A motion was made by James Borders and seconded by Howard Simonsen to approve the borrowing of up to \$75,000.00 to cover the lag of funds before tax money is received by the I.E.D. Motion carried.

BORROWING
RESOLUTION

Next on the agenda was the designation of time and place of the board meetings. Since most districts meet on Monday or Tuesday nights, it was moved by O.W. Dimick and seconded by James Borders that the I.E.D. board will meet on the third Wednesday night of the month at 8:00 P.M. Motion carried. It was requested by the board, that the Superintendent send a memorandum of this meeting change to the school districts in the county.

MEETING TIME &
PLACE

O. W. Dimick reported briefly on recent legislation. The legislature has now made firm the new tenure law and collective bargaining law.

LEGISLATIVE REPORT

The Superintendent's of the school districts present at the meeting were introduced. The superintendents attended the meeting as consultants in connection with final decisions scheduled to be made on the I.E.D.'s budget. They will explain the I.E.D.'s budget impact on their districts.

SUPERINTENDENTS
PRESENT AT MEETING

Mr. Schoenborn reported that five members of the Area Center's staff have attended special in-service training programs.

AREA CENTER

Mr. Knotts reported on Senate Bill 15, the "open meeting" bill. He distributed a paper briefly analyzing this bill. This bill will be discussed in more detail at the August meeting of the board.

SENATE BILL 15

Mr. Knotts then gave a report on the final status of the resolutions for I.E.D. services. All school districts have approved the resolutions.

RESOLUTIONS

The bookkeeper questioned the State Accident Insurance Fund rates. This resulted in a two year audit, with the Clatsop County I.E.D. getting a \$4,200.00 credit.

SAIF CREDIT

The items to be reviewed by the board, with the advice of the budget committee, prior to the declaration of the levy to the assessor on July 16th, include the \$60,500.00 budgeted for Health Services and the Research and Development in-service training fund of \$15,000.00.

HEALTH SERVICES
RESEARCH & DEVELOP.

Tables showing the estimated effects of the "Assessor's Offsets" on the I.E.D. Declared Levy for 1973-74 and the "Estimated Equilization Data" were distributed and discussed.

Presentations of the proposed school health programs recommendations were given by the Superintendents. Mr. Seeborg from Astoria District 1-C reported on the services of the I.E.D. to the Astoria School District. Astoria wants and needs all the health services that are given to the district.

MR. SEEBORG

Mr. Sprute, Superintendent of the Warrenton-Hammond School District #30 discussed the fact that it is essential that the school health nurses be supervised by the County Health Doctor but it is also desirable that these nurses be controlled by the districts, so that when needed, the districts can call upon them for help.

MR. SPRUTE

Dr. Smith, Superintendent of Seaside School District #10, stated that he felt more emphasis should be placed on health services and the Research & Development of educational programs in the whole county.

DR. SMITH

Minutes of the board meeting
July 11, 1973

Mr. Adamson, newly elected Superintendent of Jewell School District #8, stated that he realized because of Jewell's geographic location that they can't get all the help they desire from the I.E.D., but are glad to get what aid they have been getting and if possible want more.

MR. ADAMSON

Glenn Meier discussed briefly the nurses program in Jewell. It was stated that this year the nurses will be more available to the school districts, and their time will be designed so that it won't be a duplication of services. The districts will get more services, but not at the expense of the general public who will also need their help.

JEWELL
NURSING SERVICES

It was explained that a sum of \$45,000 had been placed in the County Health budget that would cover the costs of $3\frac{1}{2}$ nurses plus a share in the costs of the county's supervision of nurses and the County Health Doctor.

HEALTH SERVICES

The next item discussed was the \$15,500.00 remaining of the \$60,500.00 budgeted for health services. The Superintendent presented an analysis of HB 2444 relating to the responsibility of the local districts to provide suitable education for students with mental and physical health handicaps who are not able to function in the regular school setting. The possibility of using the \$15,500 to develop a program to partially meet the intent of HB 2444 was suggested. This proposal was fully discussed.

HB 2444

The final item of \$15,000 for research, development and in-service training was fully discussed, and met with general favor from those present at the meeting.

RESEARCH, DEVELOPMENT
& IN-SERVICE TRAINING

A motion was made by O.W. Dimick that the budget be approved as previously adopted, and that a levy request in the amount of \$2,132,105.74 be forwarded to the assessor, and that appropriations for equalization and operating requirements be authorized. The motion was seconded by Howard Simonsen, and was carried.

BUDGET ADOPTED

It was moved by James Borders and seconded by Howard Simonsen that the canvass of the ballot of the I.E.D. special election to exceed the 6% constitutional limitation held on June 28, 1973, be approved and the measure declared approved by the voters. The tally was 1119 yes to 890 no, and a copy of the canvass report is made a matter of the official minutes of the board.

CANVASS OF THE BALLOT

There being no further business to transact the meeting adjourned.

Respectfully submitted,

Marilyn Ball

Marilyn Ball, recording secretary

AGENDA
BOARD MEETING
CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT
JULY 11, 1973

1. Meeting Called to Order
The regular meeting of the County Intermediate School District Board will come to order. The meeting is one legally described in Senate Bill 15, and notice hereof was given more than 24 hours preceding the hour, both to the news media and to the members of the board. The notice of the meeting was given in a manner calculated to give true notice to interested parties, a requirement of the open meeting law, and notice is hereby given that no executive sessions have been held in the interim since the last regular meeting, and that all activities of the board have been carried in line with the intent of this statute. This agenda will be a part of the minutes of record.
2. Organization of the Board for 1973-74 (Election of chairman and vice-chairman)
3. Minutes of Meeting of June 20, 1973
4. Bills
5. Financial Report
6. Designation of legal news paper, depositories, approval for Resolution of Borrowing, and designation of time and place for meetings
7. Introduction of visitors
8. Legislative Report
9. Staff Reports
10. Report of Superintendent
 - a. Analysis of Senate Bill 15
 - b. Report on final status of resolutions for services
 - c. Report on State Accident Insurance Fund
11. Consideration of Information relating to Budget (Continuation of Executive Report - Superintendent)
 - a. Review of printed budget
 - b. Items to be reviewed by board with advice of budget committee prior to declaration of levy to assessor on July 16th
 - c. Presentation of table analyzing I.E.D. tax levy
 - d. Presentation of the proposed school health program recommendations
 - e. Presentation of proposal on special education and analysis of HB 2444
 - f. Remarks relating to research development, and in-service training funds as included in the published budget
 - g. Analysis of financial legislation passed by legislature with emphasis on I.E.D.'s
12. Discussion of what to be included in the final approved budget
13. Resolution approving a final budget, providing authority for declaration of levy, and appropriation of funds for budgeting expenditures

Agenda
Board Meeting
July 11, 1973
Page 2

14. Canvass of ballot of June 20, 1973, with motion for approval of tally
15. Good of Order
16. Adjournment

CANVASS OF THE BALLOT

I.E.D. ELECTION TO EXCEED THE 6%

JUNE 28, 1973

District & Precinct		yes	no	Total	
				yes	no
Astoria 1-C					
Fire Station		52	8		
Central		128	15		
Library		173	24		
Astor		89	24		
Alderbrook		34	5		
Fernhill		31	20		
Gray	(725)	106	16	613	112
Lewis & Clark	(208)	171	37	171	37
Jewell #8	(40)	8	32	8	32
Seaside #10					
Cannon Beach (106)		19	87		
Gearhart (122)		22	100		
Seaside (495)	(723)	48	447	89	634
Olney 11-C	(64)	32	32	32	32
Warrenton #30					
Warrenton		144	34		
Hammond	(246)	59	9	203	43
TOTAL	(2006)			1116	890

PASSED BY A MARGIN OF 226 VOTES

CLATSOP COUNTY INTERMEDIATE EDUCATION DISTRICT

MINUTES OF THE MEETING

JUNE 19, 1973

The regularly scheduled meeting of the I.E.D. Board was held June 19, 1973, at 8:00 P.M. in the board room at the I.E.D. office at 3194 Marine Drive, Astoria, Oregon.

THOSE PRESENT:

Bruce Haskell, chairman
James Borders, vice chairman
O. W. Dimick
Howard Simonsen
John Christie
Jack Burkhart

THOSE ABSENT:

Armas Johnson

OTHERS PRESENT:

Richard B. Knotts, Superintendent E. D. Towler
Charles Dymond Charlotte Davis
Marilyn Ball, recording secretary

The meeting was called to order. The minutes of the previous meeting (May 15, 1973) were approved as presented by a motion from O.W. Dimick and seconded by Howard Simonsen. Motion carried.

MINUTES

The unpaid bills against the district for May and June were presented. There were no questions on the bills. It was moved by O. W. Dimick and seconded by John Christie to pay the bills as listed. Motion carried. Mrs. Davis asked the board their opinions on whether or not bills of common items over \$50.00 can be paid before the next scheduled board meetings in order to receive a discount for paying them early. The chair entertained a motion for the Superintendent and Mrs. Davis, the bookkeeper, to pay any common bills to gain a discount. John Christie seconded this motion. Motion carried.

BILLS

The financial report for this month was then presented to the board by Mrs. Davis. Most of the estimated receipts have arrived as of the present time. The board accepted the financial report with a motion by Jack Burkhart and a second by Howard Simonsen. Motion carried.

FINANCIAL REPORT

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O. W. Dimick gave the board a report on recent legislation. Among the bills discussed were the Retirement Bill, Tenure Bill, and Collective Bargaining Bill. The board requested the Superintendent to write a letter to our legislative representative in the senate as soon as possible stating their views on the Collective Bargaining Bill.

LEGISLATIVE REPORT

Mr. Dymond reported on the regional coordinators meeting in Sunriver, the OVA Convention, MDTA meeting, and the last AMPB meeting. He also stated that the Area Center's preliminary enrollment reports are in, and enrollment is considerably higher than last year. The Area Center has been busy with year-end bookkeeping.

MR. DYMOND

Mr. Dimick reported on his recent attendance at the I.E.D. meeting in Sunriver. He attended workshops on Interior Communication, Evaluation of Staff, and Legislation.

MR. DIMICK

Mr. Knotts reported that at the I.E.D. meeting in Sunriver he met with a representative from H.E.W. in Seattle. Mr. Knotts also reported on recent events concerning the I.E.D. and the Clatsop County Health Department. The I.E.D. is involved because we are a contributing agency.

MR. KNOTTS

The budget committee will meet again July 11th (Wednesday) at 8:00 P.M. This will also be the regular monthly meeting of the I.E.D. Board. It had to be rescheduled so as to have the budget committee meet before July 15th. The budget committee will make a final decision on items that were agreed upon as part of the I.E.D.'s budget. A motion was made by Jack Burkhardt and seconded by Howard Simonsen to hold this meeting July 11, 1973, at 8:00 P.M. Motion carried. It was requested of the Superintendent to notify all of the budget committee members of this meeting at least 10 days in advance.

BUDGET COMMITTEE
TO MEET JULY 11TH

After the votes are all counted for the June 28th election the following board members wished to be notified of the results: Bruce Haskell, O.W. Dimick, Howard Simonsen, & John Christie.

AFTER VOTING
NOTIFICATION

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The board was asked to consider, for next May's election, the alternatives of all school districts voting on the same date.

MAY ELECTION

It was moved by Howard Simonsen and seconded by Jack Burkhart that the board adopt a final resolution approving the contracts of the certified staff and establishing of the 1973-74 payroll. Motion carried.

APPROVAL OF CONTRACTS

It was moved by Jack Burkhart and seconded by James Borders to approve the Superintendent's three-year revolving contract to expire on June 30, 1976, with the same terms as the present contract. Motion carried.

SUPERINTENDENT'S CONTRACT

Mr. Knotts reported to the board that since one speech therapist has now resigned, the I.E.D. does not see the necessity in re-hiring another therapist to replace him. With the drop in enrollment, the number of speech therapists we now employ should be able to service all the schools in the county satisfactorily. A re-adjustment of line items in the budget, but not increasing the total amount of the budget, may be necessary to take care of the influx of students at the Area Center.

SPEECH THERAPIST

It was moved by Jack Burkhart and seconded by James Borders that the I.E.D. board approve a resolution in support of the county health program, and authorized the Superintendent and Chairman of the Board to communicate with the County Commissioners in this regard. Motion carried.

INFLUX IN A/C ENROLLMENT

RESOLUTION TO COMMISSIONERS RE: COUNTY HEALTH

It was moved by James Borders and seconded by Jack Burkhart that the I.E.D. board join with the Oregon School Boards Association in co-hosting a school board training seminar to be scheduled at an early fall date. The board received a written request from the Warrenton School Board to provide such a service. Additional oral requests had arrived from other board members and administrators. The Oregon School Boards Association in Salem indicated its desire to take part in this training seminar. Motion carried.

I.E.D. & O.S.B.A.
SCHOOL BOARDS SEMINAR

The meeting was adjourned at 10:10 P.M.

Respectfully submitted,

Marilyn Ball, recording secretary